



To Avoid Delay when
Replying or Telephoning

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MINUTES OF THE WEDDIN SHIRE COUNCIL ORDINARY MEETING HELD THURSDAY, 19 MAY 2016 COMMENCING AT 5.00 PM

12 May 2016

Dear Councillor

NOTICE is hereby given that an **ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF WEDDIN** will be held in the Council Chambers, Grenfell on **THURSDAY NEXT, 19 MAY, 2016**, commencing at **5.00 PM** and your attendance is requested.

Yours faithfully

GLENN CARROLL
GENERAL MANAGER

BUSINESS

1. APOLOGIES
2. CONFIRMATION OF MINUTES - Ordinary Mtg 21 April 2016
3. QUESTIONS FROM THE PUBLIC
4. DECLARATIONS OF INTEREST
5. CORRESPONDENCE (As per Precis attached)
6. MOTIONS WITH NOTICE
7. MAYORAL MINUTE
8. REPORTS: (a) General Manager
(b) Director Corporate Services
(c) Director Engineering
(d) Director Environmental Services
(e) Delegates
9. MINUTES - Henry Lawson Festival Ctee Mtg, 19/04/2016
- Sesquicentenary Ctee Mtg 28/04/2016
- Local Emergency Management Ctee Mtg, 3/05/16
- Noxious Weeds Ctee Mtg, 16/05/16
- Planning and Development Ctee Mtg, 16/05/2016
- Manex Ctee Mtg, 17/05/2016
10. INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES
11. TENDERS AND QUOTATIONS
12. QUESTIONS
13. CLOSED COUNCIL
14. REPORT ON CLOSED COUNCIL
15. CLOSURE

PRESENT: The Mayor Cr M Liebich in the Chair, Crs J Niven, G B Halls, G McClelland, A C Griffiths, N W Hughes, J Parlett, C Brown and P H Best.
General Manager (G Carroll), Director Engineering (W Twohill), Director Corporate Services (L Gibson) and Director Environmental Services (B Hayes).

APOLOGY: Nil

CONFIRMATION OF MINUTES:

504 **RESOLVED:** Cllr McClelland and Cllr Hughes that the Minutes of the Ordinary Meeting, held on 21 April 2016 be taken and read as **CONFIRMED**.

QUESTIONS FROM THE PUBLIC

Council has resolved that a ten minute “question time” be allowed at the beginning of each meeting, where members of the public can put their concerns before Council for discussion on the following basis:

Requests to speak to be submitted in writing at least ten (10) days prior to the meeting.

Requests to be accompanied by a copy of any questions.

Each speaker to be allowed three minutes.

The following requests have been received:-

Nil

DECLARATIONS OF INTEREST

A Declaration of Interest form has been forwarded with the Business Paper, for completion prior to the meeting.

Completed forms may be declared and handed in at this point.

Councillor	Item No.	Nature of Interest	Type	Left the Room
Cllr McClelland	Director Engineering Report Item 13	Agent for Applicant	Pecuniary	Yes
	Director Environmental Services Item B6	Landowner and Agent	Pecuniary	Yes

CORRESPONDENCE TO BE PRESENTED TO THE ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 MAY 2016.

SECTION A - Matters for information

- A1. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 15/2016.
- A2. Eamon Leneghan, Executive Director eBusiness, A3.6.57: Thanking you and your colleagues at Weddin Shire Council for participating in the Electronic Housing Code (EHC) and Application Tracking (AT) Project and congratulate you on the recent go-live which was made possible through the efforts and commitment of your staff.
- A3. The Hon Katrina Hodgkinson MP, A3.19.2: Member for Cootamundra, Katrina Hodgkinson is encouraging local heritage item owners and managers to apply for a NSW Government local *Heritage Activation Grant* to rejuvenate local heritage places.
- A4. The Hon Paul Toole MP, C2.1.10: Advising the Government is aiming to complete the Council boundary review process by around the middle of 2016.
- A5. Mikla Lewis, Landcare Coordinator, E3.7.5: Advising I have organised a public meeting for next Tuesday 26 April 2016 from 6pm to approx. 8.30pm at the Conference Room at the Hub to gauge the community interest in an Urban Landcare Group.
- A6. Aboriginal Land Claim Investigation Unit, A3.6.45: Please see the attached letter advising of new Aboriginal Land Claims lodged within your Local Government Area.
- A7. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 16/2016.
- A8. Central Tablelands Water, E3.6.4/A3.1.2: Enclosing the Water Access Licence (WAL) 31816 as administered by Land and Property Information (LPI). The transfer of WAL 31816 is due to the transfer of ownership of Bogolong Dam from Central Tablelands County Council to Weddin Shire Council on 17 September 2014.
- A9. Grenfell Rural Youth Reunion, C1.4.5: Advising the Organising Committee for the Grenfell Junior Farmer/Rural Youth Reunion, to be held Saturday October 8, 2016 seek Council's permission to re-produce, through photograph/screen print, the Federation Mural featured on the wall of the Grenfell Motel.
- A10. Heritage Near Me, G2.2.5: Heritage Minister Mark Speakman recently announced that the Heritage Activation Grants are now open for projects that begin in the financial year 2016/2017.
- A11. Phillip Diprose, C2.6.26: Please accept this email as official notification of my resignation from the Tourism Committee.
- A12. Alan Sharrock, P2.5.4: Accepting Councils offer to sell approx. 2000m² of industrial land.
- A13. Star Ratings Australia, P2.3.3: re: Grenfell Caravan Park. Advising that this accommodation property has now been officially certified or re-certified as meeting the relevant Standards and Guidelines under the official Australian Star Rating Scheme.

- A14. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 17/2016.
- A15. Office of Local Government, C2.10.9: Advising the Office of Local Government has released Reassessment Guidelines for Councils deemed Not Fit in the 2015 IPART assessment.
- A16. Office of Environment and Heritage, G2.2.5: Referring to your letter to the Premier, the Hon Mike Baird MP, and the Minister for Heritage the Hon Mark Speakman SC MP, about the NSW Heritage Grants Local Government Heritage Advisors and Local Heritage Place Grants streams.
- A17. Office of Local Government, A3.9.3: As previously advised to Councils, swimming pool barrier sale and lease requirements commence today (Friday 29 April 2016).
- A18. The Hon Katrina Hodgkinson MP, A3.19.2: Advising of the NSW Government's \$1 million Young Regional Scholarship program that will provide 100 scholarships to artists and art workers aged 18 to 25 to develop their careers with applications open for 25 scholarships in 2016.
- A19. Local Government NSW (LGNSW), A3.8.2: Advising there are few highlights for Local Government in the 2016/2017 Budget handed down by Treasurer Scott Morrison.
- A20. Local Government NSW, A3.9.1: Forwarding Weekly Circular numbered 18/2016.
- A21. Hon Katrina Hodgkinson, A3.19.2: Writing regarding your correspondence concerning funding for the amenities block at the Weddin Aquatic and Fitness Centre.
- A22. Hon Katrina Hodgkinson, A3.19.2: Referring to earlier correspondence regarding the transfer of Grenfell Government Access Centre (GAC) from Grenfell Courthouse to the Weddin Shire Council.
- A23. Office of the Hon Gabrielle Upton MP, A3.9.2: Referring to your letter to the Attorney General, the Hon Gabrielle Upton MP about the transfer of Grenfell Government Access Centre (GAC) from Grenfell Courthouse to the Weddin Shire Council.
- A24. Local Government NSW, A3.8.2: As members would be aware from our message last night, there are few highlights for Local Government in the 2016/2017 Budget handed down by Treasurer Scott Morrison. Headline issues include the extensions of the Roads to Recovery program beyond 2018/19, along with a funding boost at the time. After extensive lobbying the Federal Government chose not to further extend the indexation freeze on FAGs, with indexation to return as originally scheduled in 2017/18.
- A25. Local Government NSW, A3.8.2: Advising the Local Government sector was celebrating today over the Baird Government's announcement that it would adopt its proposals for a real and meaningful container deposit scheme.
- A26. Hon Katrina Hodgkinson, A3.19.2: Advising the NSW Government will introduce a refund container deposit scheme that will drive down litter across the electorate of Cootamundra.
- A27. South Western Appaloosa and All Breeds Performance Club, C1.2.1: Thanking you for your kind sponsorship and would like to offer you an invite to attend our VIP tent at our upcoming show on the 14 May 2016 where you will receive nibbles and drinks.

SECTION B

Matters for Report

Nil

505 **RESOLVED:** Clr Griffiths and Clr Parlett that Correspondence sections A and B be noted.

SECTION C - Matters for consideration

A précis of correspondence to be considered at the meeting is as follows:

1. Arts OutWest, C1.3.16: Advising we will be holding the Arts OutWest Annual General Meeting (AGM) on Sunday, 29 May 2016 at 2.00 pm at the Orange City Council area at Duntryleague. We would like to extend an invitation to members of Weddin Shire Council to attend the meeting.

At the moment Arts OutWest's Board continues to be made up of representatives from each of our council areas. We realise that this year brings additional challenges as some councils face amalgamation and an interim period. As Weddin is unaffected by the council amalgamations all we require you to do is to confirm if you wish for Councillor Carly Brown to continue as the Weddin representative on the Arts OutWest board.

RECOMMENDATION: that Clr Brown remain as Council's delegate to Arts OutWest and be authorised to attend the Annual General Meeting (AGM) on Sunday, 24 May at Duntryleague Orange.

506 **RESOLVED:** Clr Hughes and Clr McClelland that Clr Brown remain as Council's delegate to Arts OutWest and be authorised to attend the Annual General Meeting (AGM) on Sunday, 24 May at Duntryleague Orange.

2. Department of Human Services, A3.6.1: Advising the Australian Government Mobile Service Centres travel to rural and regional communities to provide community members with information and access to government services.

They provide personalised face-to-face servicing to individuals and families who may not have easy access to a Department of Human Services office. Staff from the Department of Human Services travel with the Mobile Service Centres and can help the community with Centrelink, Medicare, Child Support and Australian Hearing payments and services. From time to time, representatives from other government agencies also travel with the Mobile Service Centre.

An Australian Government Mobile Service Centre (MSC1) will be visiting your region soon:-

Caragabal – 8 July 2016 from 9.30 am to 2.30 pm

Previously in Caragabal the Mobile Service Centre has been parked opposite the Royal Hotel, Caragabal Street. This was a suitable location and with permission the Mobile Service Centre would use this location again.

We will advertise our planned servicing location in the lead up to the visit to ensure the local community is aware of our presence. We would also welcome your assistance in promoting the visit and will forward promotional materials to you once the service location has been confirmed.

Attached is a copy of the relevant Certificate of Currency for public liability purposes.

RECOMMENDATION: that approval be granted as requested.

507 **RESOLVED:** Clr Halls and Clr McClelland that approval be granted as requested.

**SUMMARY OF LATE CORRESPONDENCE TO BE PRESENTED TO THE
ORDINARY MEETING OF THE WEDDIN SHIRE COUNCIL HELD, 19 MAY 2016**

RECOMMENDATION: that the late correspondence be received and dealt with because of the urgency of the matters.

508 RESOLVED: Clr McClelland and Clr Niven that the late correspondence be received and dealt with because of the urgency of the matters.

3. Local Government NSW, A3.8.2: Advising the Local Government New South Wales (LGNSW) Board approved an application made by Bathurst Regional Council for legal assistance. The LGNSW Board considered the matter to be of importance to Local Government throughout the State, as the proceedings related to the ability of councils to enter into contracts that include fees for services.

Bathurst Regional Council defended the matter before the NSW Court of Appeal. The proceedings challenged Council's jurisdiction to fix fees for services under long-term contracts. The NSW Court of Appeal found against Bathurst Regional Council, identifying that:

'even when the Local Government Act confers a power in term upon councils to reach an agreement or arrangement with a landowner, the price it can charge for work performed by it remains subject to Part 10 of Chapter 15. To that extent at least, the 'general power to contract' cannot permit a Council to escape the statutory restrictions upon it'.

LGNSW is considering the implications of this decision for NSW councils, and is likely to seek feedback from councils in the future to enable the issue to be adequately addressed in the next phase of the review of the Local Government Act 1993.

Financial contributions are now sought from councils as the costs of the proceedings have been determined as set at \$484.90.

There is no obligation for a council to provide assistance.

RECOMMENDATION:

For Councils Consideration

509 RESOLVED: Clr McClelland and Clr Griffiths that Council contribute \$484.90 towards Bathurst City Council's legal costs.

4. RMS, T3.4.7: Roads and Maritime Services is pleased to confirm that funding has been approved for delivery of the below listed projects by Council in 2015/2016 as part of the Traffic Efficiency Infrastructure Program.

Program	Project Number	Project	Maximum RMS Funding	Level of RMS Funding
27101 Network Efficiency	T/07493/I/HB	Install an auxiliary left-turn lane and bus parking area on Henry Lawson Way (MR239) at Tyagong Hall Road	\$16,100	100%

Funding has been provided in accordance with Financial Arrangements with Council for Road Management.

RECOMMENDATION: that Council accept the funding offer and authorise the signing of the acceptance of funding form.

Clr Best declared a conflict of interest as a bus operator and left the room.

- 510 **RESOLVED:** Clr Hughes and Clr Halls that Council accept the funding offer and authorise the signing of the acceptance of funding form.

Clr Best returned to the room.

5. Office of Local Government, C2.10.9: Advising all Councils opting in to the reassessment process will be invited to attend a workshop to be held in Sydney on Tuesday, 7 June 2016. Your Council is strongly encouraged to attend this workshop, and is invited to send up to three delegates. I encourage you and your senior finance officer and/or your senior asset manager to attend where possible.

The workshop will be an opportunity to share strategies and tips for achieving fitness and developing revised proposals.

RECOMMENDATION: that the General Manager, Director Corporate Services and Mr Stephen Sykes be Council's representatives at the 'Fit for the Future' reassessment workshop in Sydney on the 7 June 2016.

- 511 **RESOLVED:** Clr McClelland and Clr Parlett that the General Manager, Director Corporate Services and Mr Stephen Sykes be Council's representatives at the 'Fit for the Future' reassessment workshop in Sydney on the 7 June 2016.

- 512 **RESOLVED:** Clr Hughes and Clr Best that the Correspondence be noted except where otherwise resolved.

12 May 2016

The Mayor and Councillors
Weddin Shire Council
GRENFELL NSW 2810

Dear Councillors

I wish to report as follows: -

1. **Local Government Reform, C2.10.9**

As reported to the April 2016 Council meeting Council will have to re-submit our 'Fit for the Future' proposal.

Reassessment guidelines to facilitate the resubmission of our proposal were released on Monday, 2 May 2016. Council was required to nominate for reassessment with the Office of Local Government by the 16 May 2016 which has been done. Pre-assessment workshops are planned to be held in June 2016 with the proposal to be resubmitted to the Office of Local Government by Friday, 15 July 2016. A Council resolution endorsing the revised proposal will be required prior to its resubmission.

In regards to the NSW Governments \$4 million Innovation Fund a joint grant funding application was submitted with Mid Lachlan Alliance Councils Parkes, Forbes and Lachlan by Mr Stephen Sykes.

The grant funding application was submitted by the due date of 1 April 2016 and we are currently awaiting the outcome.

RECOMMENDATION: that Council endorse the actions of nominating for the reassessment of our "Fit for the Future" proposal.

513 **RESOLVED:** Cllr Brown and Cllr Parlett that Council endorse the actions of nominating for the reassessment of our "Fit for the Future" proposal.

2. **Fees for Councillors and Mayors, C2.2.3**

The Local Government Remuneration Tribunal released its Report on 29 March 2016 and determined to increase fees payable to Councillors and Mayors by 2.5% from 1 July 2016.

For Weddin Shire in the "Rural" category, the approved fees are as follows:-

	<u>2016/2017</u>	<u>2015/2016</u>	<u>2014/2015</u>
Councillor	\$8,540 – \$11,290	\$8,330 - \$11,010	\$8130 - \$10,740
Mayor (additional)	\$9,080 – \$24,630	\$8,860 - \$24,030	\$8,640 - \$23,440

THE GENERAL MANAGER'S REPORT

RECOMMENDATION: that:-

- i) the fees for 2016/2017 be determined,
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2016/2017.
- iii) the draft policy be placed on public exhibition for comment and resubmitted to the June 2016 Council Meeting for formal adoption.

514 **RESOLVED:** Clr Niven and Clr Griffiths that:-

- i) the Mayor and Councillors fees for 2016/2017 be set at the maximum amount,
- ii) the adopted fees be included in the draft Policy for Fees, Expenses and Facilities for Councillors 2016/2017.
- iii) the draft policy be placed on public exhibition for comment and resubmitted to the June 2016 Council Meeting for formal adoption.

3. Weddin Regional Health Hub Operation, H1.1.7/P2.12.17

Reference is made to the April 2016 Council meeting whereby Council resolved to accept the three (3) Expression of Interest (EOI) for the management of the Health Hub and invite each to submit a formal tender.

Mr Stephen Sykes, Ms Helen Milne (an advisor to the Federal Government in regards to the establishment of Primary Healthcare Networks who has been assisting Stephen in the process) and Mr Lachlan Gibson held a pre-tender meeting with the three organisations in Sydney on Tuesday, 10 May 2016 to discuss the Health Hub and how their competencies and vision will enable them to deliver the project.

Final tender documents are now being developed which will facilitate the calling of tenders to operate the Weddin Regional Health Hub.

For Information

Noted

4. ANZAC Commemoration Service, C1.3.26

The 2016 ANZAC commemoration service was held in a very dignified and respectful manner at Memorial Park on Monday, 25th April 2016.

Mr Roger Powell was the guest speaker at the ANZAC Service, delivering a very enlightening and informative address. Mr Powell also attended the dawn service and the luncheon on Monday.

It was a very good day which afforded residents and visitors the opportunity to remember and honour the service and sacrifice of many Australians who lost their lives in the conflicts.

RECOMMENDATION: that Council write to the Grenfell RSL congratulating them on the outstanding success of the 2016 ANZAC commemoration service.

515 **RESOLVED:** Clr McClelland and Clr Hughes that Council write to the Grenfell RSL congratulating them on the outstanding success of the 2016 ANZAC commemoration service.

THE GENERAL MANAGER'S REPORT

5. Weddin Business Awards, C2.6.33

The Weddin Business Awards were held on Saturday 30th April, 2016 at the Grenfell Country Club.

Special guest Mr Neil Druce's address was certainly very interesting and inspiring as he detailed the process in developing successful businesses in Junee and Corowa.

The awards which were embraced by the local business sector will certainly encourage and motivate local businesses to strive for excellence in their respective businesses in the future.

It was an excellent evening and a credit to Mr Bruce Buchanan from the Orange BEC, Mr Michael Yates Chairman of the Weddin Development Committee, various committee members and Councils Economic Development Officer Auburn Carr who all worked tirelessly to bring this tremendous initiative to fruition.

RECOMMENDATION: that Council write to the Weddin Development Committee and Mr Bruce Buchanan congratulating them on the outstanding success of the 2016 Weddin Business Awards.

516 **RESOLVED:** Cllr Griffiths and Cllr Brown that Council write to the Weddin Development Committee and Mr Bruce Buchanan congratulating them on the outstanding success of the 2016 Weddin Business Awards.

6. Integrated Planning and Reporting, A3.4.4

Council's integrated planning and reporting process is continuing with the following documents previously adopted or endorsed by Council:

- Community Strategic Plan 2013/2023
- Delivery Program 2013/2017
- Operational Plan 2015/2016
- Asset Management Strategy
- Asset Management Plans for:
 - Drainage
 - Parks and Gardens
 - Sewer
 - Buildings
 - Waste
 - Plant and Equipment
- Workforce Management Plan
- Long Term Financial Management Plan

The 2013/2017 Delivery Program has been reviewed and the 2015/2016 Operational Plan will be replaced by the 2016/2017 Operational Plan. The Asset Management, Workforce and Long Term Financial Plans have also all been reviewed and updated as required.

THE GENERAL MANAGER'S REPORT

Copies of these documents are available on Councillors iPads in the IPR section.

For Information

Noted

7. Delivery Program 2013/2017, A3.4.13

The Delivery Program is a fixed term four year plan to align with the Council electoral cycle. The Delivery Program is required to be reviewed every year prior to the operational plan being adopted by Council.

Information on the Delivery Program is as follows:-

(Local Government Act):-

- details “the principal activities it will undertake to achieve the objectives of the Community Strategic Plan, within the reserves available under the Resourcing Strategy.”

(Planning and Reporting Guidelines):-

- “must include a method of assessment to determine the effectiveness of each principal activity

Priorities and activities for the Delivery Program were determined at the workshop on 31 January 2013. Council’s consultant prepared a draft Delivery Program incorporating these activities and the 2013-2017 Delivery Program was adopted by Council on the 21 June 2013.

The 2013-2017 Delivery Program has been reviewed and is forwarded separately for Councillors perusal. The Delivery Program meets the general requirement of the Local Government Act, 1993 in that it is a four year plan that describes the principal activities and actions Council will undertake to achieve the objectives of the 2013-2023 Community Strategic Plan as well as outlining the resourcing options available to fund these projects and activities.

The 2013-2017 Delivery Program also meets the general requirements of the Integrated Planning and reporting manual for Local Government in NSW in that it:

- Directly addresses the objectives and strategies of the Community Strategic Plan
- Identifies actions Council will take in achieving these objectives
- Addresses Council’s operations.

The first three priorities of the Delivery Program being the establishment of the Grenfell Medical Centre, the development of a Visitor Information Centre (VIC) and the upgrade of the Grenfell Swimming Pool have been incorporated into the 2016/2017 operational plan.

RECOMMENDATION:

That the Delivery Program 2013/2017 as reviewed be approved for public exhibition.

517 RESOLVED: Clr McClelland and Clr Hughes that the Delivery Program 2013/2017 as reviewed be approved for public exhibition.

THE GENERAL MANAGER'S REPORT

8. Draft Operational Plan 2016/2017, A3.4.14

a) Introduction

The 2016/2017 Operational Plan has been prepared under the Integrated Planning and Reporting (IPR) requirements.

The contents of an Operational Plan are described in a number of documents:-

(Local Government Act Section 405:)

- “details the activities to be engaged in by the Council during the year as part of the delivery program covering that year”
- “... must include a statement of the council’s revenue policy.....”
- “....must be publicly exhibited for at least 28 days....”

(Local Government Regulation Clause 201:)

- “....includes details of:-
 - Estimated income and expenditure
 - Ordinary rates and special rates
 - Proposed fees and charges
 - Council’s proposed pricing methodology
 - Proposed borrowings”

(Planning and Reporting Guidelines:)

- 3.13 “...be prepared as a sub-plan of the Delivery Program.”
- 3.14 “...must allocate responsibilities for each project, program or activity.”
- 3.15 “...must identify suitable measures.....”
- 3.16 “...must include a detailed budget for the activities to be undertaken in that year”.

(Planning and Reporting Manual:)

- “There is no set format for the Operational Plan, councils are free to develop the format that best suits their existing business systems.”

The draft plan will be placed on public exhibition and then formally adopted at the June Council meeting after consideration of any submissions.

For Information

Noted

b) Rating System

There are four prime **categories** of land as per Sec 493 of the Local Government Act 1993 for 2016/2017, being:

- farmland
- residential
- mining
- business

THE GENERAL MANAGER'S REPORT

Alternatives for rate adjustments and increases are discussed in the following reports. The particular option adopted by Council will be incorporated into the Operational Plan.

For Information

Noted

c) Consideration of General Fund Rates for 2016/2017

The rate peg maximum permissible rates increase for 2016/17 is 1.8%. However in May 2015 Council received approval for a Special Rate Variation (SRV) of 4% above the forecast 3% rate which allows Council to increase its rating income by 7.0%.

This increase raises an additional \$157,480 (approximately) in the General Fund with total rates income totalling approximately \$2,407,198.

Table 1 (following) outlines the rating increase for 2016-17 being the approved SRV increase of 7.0%. The table also includes the rate peg increase of 1.8% as a point of comparison.

RECOMMENDATION:

That Council adopt Table 1 illustrating the proposed rate increase for inclusion in the draft Operational Plan for 2016/2017.

518 RESOLVED: Cllr Parlett and Cllr Best that Council adopt Table 1 illustrating the proposed rate increase for inclusion in the draft Operational Plan for 2016/2017.

Table 1 - Schedule of Rating 2016/2017

Category	2015/2016			1.8% Increase (Rate Peg)				7.0% Increase Approved SRV			
	Base Charge	Ad Valorem	Yield (Actual)	Increase %	Base Charge	Ad Valorem	Yield	Increase %	Base Charge	Ad Valorem	Yield
Grenfell Residential	273	1.0033	537,718	1.8	278	1.0214	582,439	7.0	292	1.0735	612,190
Ordinary Residential	260	0.5336	126,840	1.8	265	0.5432	137,360	7.0	278	0.5710	144,377
Main Street Business	282	2.3269	63,337	1.8	287	2.3688	68,604	7.0	302	2.4898	72,107
Ordinary Business	280	2.1670	64,878	1.8	285	2.2060	70,282	7.0	300	2.3187	73,872
Bimbi Residential	69	0.9919	2,856	1.8	70	1.0098	3,094	7.0	74	1.0613	3,252
Caragabal Residential	69	1.8772	8,648	1.8	70	1.9110	9,364	7.0	74	2.0086	9,842
Greenethorpe Residential	92	1.1910	26,086	1.8	94	1.2124	28,249	7.0	98	1.2744	29,692
Quandialla Residential	85	1.5977	13,217	1.8	87	1.6265	14,316	7.0	91	1.7095	15,048
Farmland	225	0.2586	1,265,758	1.8	229	0.2633	1,371,026	7.0	241	0.2767	1,441,059
Mining	768	7.6900	5,058	1.8	782	7.8284	5,479	7.0	822	8.2283	5,759
TOTAL			2,249,717	1.8			2,290,212	7.0			2,407,198

THE GENERAL MANAGER'S REPORT

d) Consideration of Sewer Fund Rates for 2016/2017

The rate peg of 1.8% does not apply to sewer (or water) funds.

In accordance with Council's Strategic Business Plan for Sewer, the annual charge has not been increased and remains the same as the 2015/16 year.

A comparison of 2015/2016 and 2016/2017 charges is shown in the following Table 3.

Table 2 – 2015/2016 and 2016/2017 Sewer Charges

Rate Name	2015/2016	2016/2017
Sewerage Charges		
- Connected:		
Residential	512	512
Non Residential	561	561
- Unconnected:		
Residential	181	181
Non – Residential	184	184

RECOMMENDATION:

It is recommended that the sewer charges in Table 2 be included in the draft Operational Plan for 2016/2017.

519 RESOLVED: Cllr Hughes and Cllr Brown that the sewer charges in Table 2 be included in the draft Operational Plan for 2016/2017.

e) Consideration of Domestic Waste Management (DWM) Charges for 2016/2017

Domestic Waste Management charges are levied under Sec 496 of the Local Government Act, 1993. Sec 504 stipulates that income obtained from charges for domestic use must be calculated so as to not exceed the reasonable cost to Council in the provision of these services.

The reasonable cost calculation has been undertaken and complies with Sec 504 of the Local Government Act, 1993.

THE GENERAL MANAGER'S REPORT

A comparison of 2015/2016 and 2016/2017 charges is shown in the following Table 3.

Table 3 – 2015/2016 and 2016/2017 Domestic Waste Management Charges

Area of Waste	2015/2016	2016/2017
Domestic Waste/Recycling - Grenfell	\$270 per annum/bin (\$3.46 per service)	\$275 per annum/bin (\$3.52 per service)
Domestic Waste - Greenethorpe	\$245 per annum/bin (\$9.42 per service)	\$250 per annum/bin (\$9.62 per service)
Commercial Waste/Recycling Grenfell	\$242 per annum/bin bulk (\$3.10 per service)	\$247 per annum/bin bulk (\$3.17 per service)
Rural Garbage Charge	\$25	\$25
Vacant Land Charge	\$25	\$25

RECOMMENDATION: that the Domestic Waste Management charges in Table 3 be included in the draft Operational Plan for 2016/2017.

520 RESOLVED: Cllr Brown and Cllr Best that the Domestic Waste Management charges in Table 3 be included in the draft Operational Plan for 2016/2017.

f) 2016/2017 Budget

Priorities for the budget were determined at Council's Extra-ordinary Meeting on 11 April 2016. A balanced draft budget has been prepared and is being forwarded as part of the draft Operational Plan.

All category A projects have been included. Category B projects were able to be included to B14.

The Category B projects which have received funding are as follows:

	Project Description	Ccl funds
B1	Weddin Street surgery – upgrade (c/o \$5,689)	Nil
B2	Quandialla Pool – upgrade amenities (c/o \$20,000)	Nil
B3	Administration Building – structural repairs (c/o \$10,000)	Nil
B4	Bogolong Dam – management (c/o \$20,000)	Nil
B5	Street signs – replace with theme (c/o \$5,000)	Nil
B6	Improvement Programs Quandialla & Caragabal Tips (c/o \$15,000)	Nil
B7	Grenfell Floodplain Maintenance (c/o \$43,000)	Nil
B8	Henry Lawson Birthplace upgrade (c/o \$10,000)	40,000
B9	Taylor Park – replace toilet block (provision) (c/o \$40,000)	20,000
B10	Rural Tips	5,000
B11	Server for Hosting EHC & DA Tracking	4,000
B12	Builders Waste and Cell Work	20,000
B13	Top Lawson Oval – Upgrade toilets	11,600
B14	Vaughn Park Beautification	12,000
	<u>Sewer Fund</u>	
B/S1	Sewer Mains extensions (SBP) (reserves)	10,000
B/S2	Band Support to Filter Beds	20,000
B/S3	Sewer Flow Monitoring Equipment	5,000

THE GENERAL MANAGER'S REPORT

The Category B projects which have not received funding are as follows:

B15	Heritage building information signs	20,000
B16	Office Upgrades	10,000
B17	Town clean up (bulk waste)	10,000
B18	Grenfell Cemetery – tree planting	5,000
B19	Rugby Union Oval – Scoreboard/Goalposts (c/o \$10,000)	10,000
B20	Council Chambers - replace A/C (provision)	7,000
B21	Survey Universal Total Station	60,000

These proposals may be altered by Council if desired however any additions will need to be offset by a corresponding reduction.

For Information

Noted

g) Licence Fees and Charges 2016/2017

The draft schedule of fees and charges for the 2016/2017 Operational Plan has been included in the draft Operational Plan.

Increases have generally been kept up to 3%, with all categories being reviewed. The section 64 sewer headworks charge of \$3,730 has not been increased which should assist in stimulating development.

RECOMMENDATION:

That the draft schedule of fees and charges be included in the draft Operational Plan for 2016/2017.

521 RESOLVED: Cllr McClelland and Cllr Best that the draft schedule of fees and charges be included in the draft Operational Plan for 2016/2017.

h) Draft Operational Plan 2016/2017

RECOMMENDATION:

That the draft Operational Plan for 2016/2017 including rates and charges, detailed operational budget and fees and charges be approved for public exhibition and resubmitted to the June 2016 Council meeting for formal adoption.

522 RESOLVED: Cllr Brown and Cllr Niven that the draft Operational Plan for 2016/2017 including rates and charges, detailed operational budget and fees and charges be approved for public exhibition and resubmitted to the June 2016 Council meeting for formal adoption.

THE GENERAL MANAGER'S REPORT

9. **Organisational Structure, C2.5.1**

The Organisation Structure previously adopted is still applicable.

A copy is included in the Operational Plan.

RECOMMENDATION:

That the Organisational Structure be included in the draft Operational Plan for 2016/2017.

- 523 **RESOLVED:** Cllr Hughes and Cllr Parlett that the Organisational Structure be included in the draft Operational Plan for 2016/2017.

GLENN CARROLL
GENERAL MANAGER

- 524 **RESOLVED:** Cllr Niven and Cllr Parlett that except where otherwise dealt with the General Manager's Report be adopted.

12 May 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows: -

1. Statement of Bank Balances as at 30 April 2016:

Bank Account	
Westpac	\$ 373,888.93
Investments	
Westpac	<u>5,500,000.00</u>
Total Investments	<u>\$5,500,000.00</u>

CERTIFICATE OF RECONCILIATION

I certify that the Cashbook for each Bank Account has been reconciled with the appropriate Bank Statement as at 30 April 2016.

The investments shown above are made with the Westpac Bank. I certify that these investments have been made in accordance with the Local Government Act, 1993, the Regulations and Council's investment policies.

For Information

Noted

2. A Summary of Income for The Month of April follows:

Rates Receipts	23,094.42
Credit Union Agency Commission	607.20
Block Grant Instalment	187,500.00
RMS Works	101,573.22
Development & Building Application Fees	4,144.00
CTC Income	4,542.95
Caravan Park Income	9,689.01
Other	10,887.48
Total	<u>\$342,038.28</u>

For Information

Noted

THE DIRECTOR CORPORATE SERVICES' REPORT

3. Roads and Other Expenditure:

Following are the up to date maintenance figures as at 30 April 2016.

ITEM	VOTE	EXPENDITURE
Rural Roads Maintenance	717,479	544,926
Grenfell Town Streets Maintenance	168,722	106,242
Village Maintenance - Caragabal	6,000	4,358
Village Maintenance - Greenethorpe	6,000	7,756
Village Maintenance - Quandialla	6,000	11,728
Garbage / Recycling Collection	129,000	99,850
Quandialla Recycling Station	8,000	3,570
Greenethorpe Collections	8,000	4,918
Commercial Waste Collection	18,000	5,915
Grenfell Waste Depot Manning / Plant Hire	135,000	105,335
Tips Working Expenses	49,000	49,937
Grenfell Tip Green Waste Processing	20,000	10,870
Grenfell Cemetery Maintenance	69,000	60,447
Grenfell Lawn Cemetery Sites etc. income	(33,000)	(50,918)
Noxious Plants	84,500	59,785
Noxious Plants - Extra	20,000	17,118
Parks & Gardens	206,262	151,848
Library Expenditure	95,053	67,160
Baths Income	(25,000)	(19,780)
Baths Expenditure	134,909	106,230
Caravan Park Income	(57,000)	(59,436)
Caravan Park Expenditure	103,635	68,169

RTA GRANT WORKS

Item	Vote	Expenditure
2015/16 State Roads (SH6)	542,708	511,466
2015/16 National Roads (SH17)	637,984	425,036
2015/16 Regional Roads Block Grant	907,584	502,963

2015/16 Rural Local Roads (FAG)	Vote	Expenditure
Reconstruct Village Streets	36,520	0
Quandialla Drainage	151,657	0
Greenethorpe - Bumbaldry road	500,000	500,000
Grenfell Medical Centre - K&G & Footpath	142,036	12,036
Grenfell Streets Construction	121,507	5,472
Grenfell Kerb & Gutter	104,545	2,315
Grenfell Streets - Foot paving	37,387	926
Gravel Resheeting	175,984	65,378
Asbestos Mgmt Plan	6,800	6,748
Memory St/Holy Camp Road Construction	30,000	18,815
Total	1,306,436	611,689

2015/16 Roads to Recovery	Vote	Expenditure
RESEALS (R2R)	200,000	213,517
BALLENDENE ROAD (R2R)	345,593	159,070
DRIFTWAY ROAD (R2R)	512,292	282,758
TYAGONG CREEK ROAD (R2R)	221,393	221,393
Total	1,279,278	876,738

For Information

Noted

4. Debt Recovery – Rates and Debtors, A1.7

Debt recovery activity for April has been as follows:

15 that were previously referred to Outstanding Collections for further action with

- 4 paid in full
- 6 no response
- 2 arrangement
- 2 part payments
- 1 pending payment from National Australia Bank (interest in Mortgage)

6 that were previously referred to Outstanding Collections for further action with

- 2 no response
- 3 paid in full
- 1 response – pending arrangement

THE DIRECTOR CORPORATE SERVICES' REPORT

Continued monitoring of existing payment arrangements, following up with further action where required

Continued liaison with Council's Debt Recovery firm.

For Information

Noted

5. **Quarterly Budget Review Statement (QBRs) – 31 March 2016, A1.6**

The QBRs is a financial reporting system that presents a summary of Council's financial position at the end of each quarter of the financial year.

The QBRs consists of the following statements:

1. Responsible Accounting Officers Statement
2. Income and Expenditure Budget Review Statement
3. Income and Expenditure Budget Review Statement by function
4. Capital Budget Review Statement
5. Cash and Investments Budget Review Statement
6. Contracts and other expenses Budget Review Statement

The QBRs is designed to:

- Facilitate progress reporting against the original and revised budgets at the end of each quarter
- Provide explanations for major variations
- Enable the responsible accounting officer (RAO) to indicate if council will be in a satisfactory financial position at the end of the financial year.

RECOMMENDATION: that the Quarterly Budget Review Statement to the 31 March 2016 be adopted as presented.

525 **RESOLVED:** Cllr Parlett and Cllr Best that the Quarterly Budget Review Statement to the 31 March 2016 be adopted as presented.

6. **Grenfell Library, C2.8.15**

Activities by the Librarian over the last month included the following:-

Arrangements are in hand for a variety of **events in May** including the official opening of the Historic Grenfell Photos display in the Library on 11th May, a Legal Aid presentation on "Family life and the law" to mark Law Week on 18th May, the Summer Reading Club Awards Afternoon Tea on 23rd May and National Simultaneous Storytime including Preschool visit on 25th May. Ms Philippa Scarfe, State Library Zone Consultant, will be visiting the library on 6th May as part of the State Library's new assessment and compliance visitation program and the librarian will be attending a one-day training seminar in Dubbo on 5th May prior to the launching of the Books on Prescription project across all Zone libraries on 27th May.

THE DIRECTOR CORPORATE SERVICES' REPORT

Older students from **Grenfell Preschool visited** the library on 22nd April, talking about what the library offers them, listening to a story and looking at some of the books and toys.

Stock exchanges were made with both village **Deposit Stations**.

Otherwise activities were of a routine nature.

For Information

Noted

7. Economic Development, C2.8.13

Council's Economic Development Officer has been involved in the following activities:

Grenfell Go Card has been working well. There has been \$8,905 loaded onto the cards and \$5,168 has been redeemed. The cards are being used in 28 of the 49 registered stores.

Distributed grant funding opportunities to community groups and other potential beneficiaries.

Assisted the Weddin Development Committee with organisation of the Weddin Business Awards including distribution of people's choice forms and application forms, collection of application forms, coordination of judging, collection and counting of people's choice forms, order of trophies, purchase of certificate paper and frames, printing of finalists, highly commended and winners certificates, framing of highly commended and winners certificates, provided input to scheduling of the awards evening, prepared announcers envelopes, acted as depot for awards items including pull up banners, chair cover and trophies, assisted with set up and pack up of Country Club on day of the awards.

Attended April Weddin Development Committee monthly meeting and business awards extraordinary meeting.

For Information

Noted

8. Tourism/Promotions, C2.8.11

Council's Tourism Officer has been involved in the following activities:-

Assisted with Henry Lawson Festival planning. Prepared agendas for extraordinary meeting and April monthly meeting. Researched resin mould process for statuette. Met with Official Guest Vanessa Grimm to provide information on official duties. Actioned April minutes. Confirmed all advertising. Ordered statuettes. Wooden statuette bases sourced locally.

Prepared minutes for April tourism meeting.

Provided input to Central NSW Tourism on updates to the regional pad map.

Sought legal advice on formulation of contract with Elite Energy for cycling event. Maintained contact with Elite Energy.

THE DIRECTOR CORPORATE SERVICES' REPORT

Coordinated 4 news stories for Prime News.

Researched and prepared tourism insert for rates notices.

Finalised tourism brochure reprint.

Recorded community hub bookings, distributed and collected paperwork from clients.

Researched and recorded 4 radio interviews and updated community noticeboard TV screen 5 times.

Distributed tourism brochures to surrounding visitor centres.

Conducted Young at Heart Film Festival for Seniors Week and completed acquittal.

Attended April Sesquicentenary meeting.

For Information

Noted

9. Arts/Tourism, C2.8.11

Council's Arts/Tourism Officer has been involved in the following activities:-

Art & Art Gallery

- Sent upcoming exhibition details to Arts Out West for their monthly enewsletter
- Made contact with upcoming Art Gallery exhibitors
- Arranged letter of payment for previous exhibitors
- Contacted current exhibitors to let them know of art sales.
- Sent out draft May, June and July art gallery volunteer roster. Gathered feedback and sent out finalised roster.
- Made contact with new Art Gallery exhibitors and arranged dates and times for delivery of their artworks
- Arranged hanging team for new exhibition
- Designed name plate template and name plates for new exhibition
- Put together record of sales list for Art Gallery volunteers for new exhibition
- Designed and sent Art Gallery exhibition opening invitation to 42 volunteers, art gallery committee, Mayor, GM and other interested parties – email and post
- Designed, printed and delivered posters to local businesses in Main Street about Art Gallery opening
- Arranged bump out of previous exhibition
- Contacted media outlets about Art Gallery exhibition opening
- Set up and attended Art Gallery opening
- Liaised with a visitor who was looking to buy art and have it delivered to him on the coast
- Attended Art Gallery meeting
- Arranged ad for Forbes Phoenix

THE DIRECTOR CORPORATE SERVICES' REPORT

Tourism

- Added and updated event listings on Grenfell.org.au
- Wrote Facebook posts and scheduled posts
- Looked into demographics for 2lf.
- Requested quotes for general TV advertising for tourism
- Attended Tourism meeting
- Sources interpretive signage quotes
- Updated Sesquicentenary information on Grenfell.org.au
- Updated ATDW listings for visitnsw.com.au

Visitor Information Centre

- Put into action the action plan to have the VIC open mid may
- Met with Bill Twohill and Jim Montgomery about painting front awnings in preparation for new signage
- Met with contractors regarding VIC imagery development and fitout
- Continued with drafted VIC Strategic Business Plan, Operations Manual and Marketing Plan
- Sourced map for VIC wall from Council in the right format to be used by designer
- Organised sound recording for souvenir stubby holders
- Organised EFTPOS machine
- Designed and ordered souvenirs
- Liaised with sign writers for VIC signage
- Researched opening hours of other VIC's – applied to be included in trial opening hours for weekends
- Looked into map options for the front of the VIC
- Contacted Grenfell Historical Society about use of one of their images for the wall imagery in the VIC. Arranged written permission for the use of the image.
- Reported to Aurora on our progress for opening
- Tracked down and talked with descendants of Peter Slattery, from Cowra, who painted the map of Weddin Shire that is on display at the front of the Motel
- Requested updates to websites that still have the CWA craft shop as the VIC
- Took delivery of new brochure rack
- Supervised the desk being moved from the Gallery to its new location in the hallway for the VIC
- Arranged programming of new till
- Emailed Brendan to arrange for the cleaner to clean skirting boards in hall way and to have holes patched ready for the wall imagery to be installed

Henry Lawson Festival

- Attended Henry Lawson Festival meeting
- Updated Henry Lawson Festival sponsorship database
- Updated Henry Lawson Festival website content
- Followed up sponsorship
- Received and gathered applications for Street stalls and street parade entries.
- Sent out invoices to new HLF sponsors
- Wrote and scheduled posts about confirmed sponsors
- Wrote post about Art and Photography entries and boosted post with budget
- Monitored boosted posts
- Liaised with Official Guest

THE DIRECTOR CORPORATE SERVICES' REPORT

- Created raffle poster with prizes listed
- Confirmed program events for 2016 and added to the information supplied by Judy Mitton
- Liaised with Street stall coordinator

For Information

Noted

10. Grenfell Internet Centre, C2.8.14

Council's Internet Centre Officer has been involved in the following activities:-

Conducted services and repairs for 34 residential customers and 9 business customers.

Sold laptops/computers to 1 residential customer.

Sold software, parts and accessories to 45 residential customers and 8 business customers.

Sold ink and toner cartridges to 19 residential customers and 3 business customers.

Delivered 1 individual lesson.

For Information

Noted

LACHLAN GIBSON
DIRECTOR CORPORATE SERVICES

526 **RESOLVED:** Cllr Hughes and Cllr McClelland that except where otherwise dealt with the Director Corporate Services' report be adopted.

12 May 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

1. Works Report (8 May 2016)

1.1 Classified Roads Maintenance

Routine maintenance such as slashing, patching and guide-posting has continued on a majority of classified roads during the month

SH6 - general maintenance
 - clean up diesel spill 6 kms long

SH17 - general maintenance
 - seal two side tracks for RMS
 - repair damaged guardrail

MR398 - general maintenance

MR236 - general maintenance

MR237 - general maintenance

MR239 - general maintenance

1.2 Rural Local Roads Programme

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- preparing the next 2.6 km Driftway Road widening
- seal 2.2 km Ballendene Road widening
- started the next 700 metres of Ballendene Road widening
- patched gravel Adelargo Road and Peaks Creek Road

THE DIRECTOR ENGINEERING'S REPORT

1.3 Rural Maintenance

Routine maintenance such as slashing, patching and guide posting has continued on a majority of roads during the month

- general maintenance
- line marking carried out in various locations
- removed fallen trees on rural roads

1.4 Urban Maintenance/Construction

- general maintenance
- removed Briar bush at the Railway Station
- refixed Henry Lawson sign on the Commonwealth Bank
- removed tree in Brickfield Road
- cleaning Main Street footpaths

For Information

Noted

2. Other Works

- erected 150 Sesquicentenary Celebration signs
- erected new goal posts at Lawson Park
- painted the Community Hub awning
- removed fence at Commonwealth Bank in preparation for maintenance works to be carried out on external toilets for Henry Lawson Festival
- covered waste at tip
- started Walshs lane rehabilitation

2.1 Parks & Ovals Report

Routine maintenance has been carried out during the month such as gardening, weeding, mowing and spraying

- general maintenance
- started new toilet block at Henry Lawson Oval

2.2 Cemeteries

The following graves have been prepared from: 8 April 2016 to 8 May 2016:-

Grenfell Lawn	–	Nil
Grenfell	–	Nil
Bimbi	–	Nil
Caragabal	–	Nil

THE DIRECTOR ENGINEERING'S REPORT

The following maintenance has been carried out in the last month:

- topped up graves
- attached plaques to the Lawn Cemetery
- sprayed and mowed

2.3 Sewer Mains

Eight (8) sewer chokes have been attended to during the last month, none in the relined section.

2.4 Private Works

- start Hospital Carpark
- sold and spread gravel for ratepayer
- supply traffic control for tree trimmers on Kangaroo Road
- supply traffic control for railway crossing repairs on MR398

2.5 Village Maintenance

- general maintenance
- linemarking

2.6 Vandalism

Urban - Nil

Rural - Nil

Total Cost: \$0.00
Progressive Cost Urban: \$6,800
Progressive Cost Rural: \$0.00
(from 1/7/2015 to date)

For Information

Noted

3. Future Works

3.1 Rural

- general maintenance
- heavy patching Newell Highway
- continue Ballendene Road widening
- continue Driftway Road widening
- commence Young Road rehabilitation between Martins Lane and Tyagong Hall Road
- Maintenance grade Greenethorpe area

THE DIRECTOR ENGINEERING'S REPORT

3.2 Urban

- general maintenance
- toilet construction at Lawson oval
- widen access road and construct cul-de-sac in Industrial land
- Grafton Street and Camp Street (Rygate Square) – New Linemarking (RMS) including Alexandra Street intersection
- complete private works – Lawson Estate Subdivision

For Information

Noted

4. Plant Report

Significant plant and vehicle maintenance, in accordance with the details as listed below, was carried out during the last month:-

Plant No	Plant Item	Maintenance
	General Plant	General Maintenance
PI 4102	Cat 120M Grader	Remove and replace hydraulic valve assembly, adjust wide drive
PI 3960	Nixon Dog	Deliver to Nixons to re-weld chassis
PI 3953	Garbage Truck	Repair and rebuild bin lifter
PI 4070	Cat Grid Roller	Repair brakes
PI 3963	Isuzu Tipper	Fit out
PI 4105	Cat 12M Grader	3000 hour service

For Information

Noted

5. RMS RMCC Contract, R2.54.4

Routine maintenance on SH6 and SH17 continues.

Council has been advised that RMS has allocated \$120,000 for extra heavy patching on SH17 to be completed by 30 June 2016. Planning is now occurring for this activity.

For Information

Noted

6. **Noxious Weed Report – April 2016, C2.8.12**

The Noxious Weeds Officer has carried out the following works in the last month:-

- Weeds sprayed – Noogoora Burr, African Boxthorn, Bathurst Burr, Scotch thistle, Prickly pear, Johnson grass, Devils Claw, Blackberry
- Areas sprayed – Grenfell Cemetery, Maudry, Yuline, Euroka, Bimbi, Berrendebba, Caragabal, Birrangan, Pullabooka, Tirranna and Grenfell town area
- Workcover attended depot – safe storage and handling of hazardous chemicals and changes in labeling – Globally Harmonized System.
- Completed high risk and priority weeds list and high risk pathways for regional weeds committee.
- Inspected high risk roadsides, TSRs, Council owned land, Rail and other high risk sites.

For Information

Noted

7. **Bogolong Dam – RMS Meeting, E3.6.4**

A meeting was convened on Thursday, 28 April 2016 at 10.00 am in the Council Chambers with James Canning of RMS.

Present were Clrs Liebich, Brown, Halls and Hughes, N Mylvaganam, A Milne, Director Engineering. Clr Best attended at 10.30 am. Clr Parlett was an apology.

James Canning spoke on the following:-

- People using boats on Bogolong Dam should be registered in a club.
- Lake Talbot Reserve was a good example of a well managed dam.
- Two boats on the dam at any one time in an anti-clock wise direction.
- Only one skier, wake boarder, an inflatable ride per boat to as to limit bodies in the water.
- RMS to police signage.
- RMS to fund signs 50%.
- Boats to be registered.
- Paddle raft to stay on outside edges if powerboats using dam.
- Buoy off swimming area.
- No dirt bikes.
- Education officer available to teach children about boat safety (no charge).
- Limit physical size of boats.
- Power boats to use future northern access, with gates to be locked.
- Passive activities to use future southern access.
- There may be infrastructure funding to upgrade the boat ramp if necessary, and provide a floating pontoon and jetty, upgrade carpark.
- Fisheries could stock fish and provide an education officer if required.
- RMS to provide a Management Plan proforma for Bogolong Dam.

THE DIRECTOR ENGINEERING'S REPORT

Council will now work with RMS to formulate the Management Plan and signage for the dam, as well as any future upgrades. The meeting was well received by everybody present.

For Information

Noted

8. The Henry Lawson Festival of Arts Proposed Road Closures, C1.4.1

There will be a number of road closures for the June Long Weekend as part of the Henry Lawson Festival of Arts.

These are:-

- 6.30 am and 5.30 pm on Saturday 11 June 2016 **Burrangong Street** from Camp to Main Street, **Main Street** from Burrangong Street to Rygate Square, **Short Street** from Melyra Street to Burrangong Street, **George Street** from Forbes Street to Short Street, **George Street** from Dalton Street to Grafton Street and **Forbes Street** from Camp Street to George Street.
- 8.00 am to 5.00 pm on Saturday 11 June 2016 **Camp Street (SH6)** from Weddin Street to Grafton Street (parking only), **Grafton Street (SH6)** from Camp Street to Brundah Street, **East Street** from Camp Street to Melyra Street, **Melyra Street** from Cross Street to East Street, **Camp Street** from Tyagong Street to Rygate Square, **George Street** from Dalton Street to Rygate Square and **West Street** north of Young Street to Camp Street.
Note: the Mid Western Highway will be closed between Weddin Street and Brundah Street (detour will be available).
- 8.30 am to 5.00 pm on Sunday 12 June 2016 **Main Street** from Forbes Street to Rygate Square for Henry Lawson Festival Street activities.

Dedicated car parking for the Festival on Saturday 11 June 2016 will be available in Camp Street from Weddin Street to Wood Street. Access will be via Weddin Street and Forbes Street. Camp Street will be closed at Wood Street.

The existing taxi rank in Main Street will be temporarily relocated into Forbes Street (east side) just south of Main Street on Saturday 11 June 2016.

Disabled car parking will be available in Forbes Street between Camp Street and Main Street.

Note: The Weddin Local Traffic Committee will also consider the proposal and provide comments.

RECOMMENDATION: that Council approve the road closures for the 2016 June Long Weekend as listed above.

527 **RESOLVED:** [Clr Parlett and Clr Griffiths that Council approve the road closures for the 2016 June Long Weekend as listed above.](#)

9. Quandialla Drainage, E2.9.3

Director Engineering Report Item 12 to April 2016 Council Meeting refers.

A plan of the proposed works is attached. The estimated cost of the work is \$50,555.

RECOMMENDATION: that Council adopt the proposed drainage works in Quandialla, with funding to be from the 2015/2016 FAG Program.

528 **RESOLVED:** Clr Niven and Clr Hughes that Council adopt the proposed drainage works in Quandialla, with funding to be from the 2015/2016 FAG Program.

10. Proposed B-Double Routes, R2.10.076, R2.4.22, R2.10.126

Council has now completed the widening and strengthening of:-

- Pinnacle Road from MR236 Henry Lawson Way to the Forbes boundary
- Holy Camp Road from MR398 Mary Gilmore Way to Memory Street
- Memory Street from Holy Camp Road northerly, for 100 metres.

There may be a requirement for a Council resolution for B-Double use.

RECOMMENDATION: that Council adopt:-

- Pinnacle Road from MR236 Henry Lawson Way to the Forbes boundary
 - Holy Camp Road from MR398 Mary Gilmore Way to Memory Street
 - Memory Street from Holy Camp Road northerly, for 100 metres.
- as B-Double approved routes.

529 **RESOLVED:** Clr Best and Clr Griffiths that Council adopt:-

- Pinnacle Road from MR236 Henry Lawson Way to the Forbes boundary
 - Holy Camp Road from MR398 Mary Gilmore Way to Memory Street
 - Memory Street from Holy Camp Road northerly, for 100 metres.
- as B-Double approved routes.

11. Forbes Street – Proposed Declassification of B-Double Route, R2.4.15

Due to changed practices of proclaiming and deproclaiming B-Double routes, there may be a requirement for a Council resolution to deproclaim Forbes Street from SH6 to Melyra Street as a B-Double route.

RECOMMENDATION: that Council adopt Forbes Street from SH6 Mid Western Highway to Melyra Street as a deproclaimed B-Double route.

530 **RESOLVED:** Clr McClelland and Clr Parlett that Council adopt Forbes Street from SH6 Mid Western Highway to Melyra Street as a deproclaimed B-Double route.

12. Proposed Road Closures Middle Street and Church Street, R2.4.23, R2.4.10

Council proposes to close:-

- Middle Street between Weddin Street and Forbes Street
- Church Street between Middle Street and Camp Street

From 8.00 am to 5.00 pm on Sunday 2 October 2016, for the purpose of conducting the Sesquicentenary celebrations in and around Taylor Park.

RECOMMENDATION: that Council adopt the closure of:-

- Middle Street between Weddin Street and Forbes Street
- Church Street between Middle Street and Camp Street from 8.00 am to 5.00 pm on Sunday 2 October 2016.

From 8.00 am to 5.00 pm on Sunday 2 October 2016, for the purpose of conducting the Sesquicentenary celebrations in and around Taylor Park.

531 **RESOLVED:** Clr Brown and Clr Best that Council adopt the closure of:-

- Middle Street between Weddin Street and Forbes Street
- Church Street between Middle Street and Camp Street from 8.00 am to 5.00 pm on Sunday 2 October 2016.

From 8.00 am to 5.00 pm on Sunday 2 October 2016, for the purpose of conducting the Sesquicentenary celebrations in and around Taylor Park.

13. DA 12/2011 – Brundah Street/North Street, R2.12.2, R2.12.2011

Development Consent was issued for the subdivision of two lots at 4 Brundah Street in 2011 which included the construction of kerb and gutter and road shoulder to the frontage of the development.

The owner has since written to Council requesting that the requirement for kerb and gutter and road shoulder construction be deleted as a result of hardship considerations.

It is considered that, whilst kerb and gutter and constructed road shoulder would enhance the development it is unlikely that any other kerb and gutter would be constructed to join this kerb and gutter in the near future.

Accordingly, it may be appropriate for Council to delete this condition in this case.

RECOMMENDATION:

For Council's Consideration

Clr McClelland previously submitted a written declaration of interest and left the room.

532 **RESOLVED:** Clr Best and Clr Griffiths that Council retain the kerb and gutter and road shoulder construction condition with payment to be made by agreement.

Clr McClelland returned to the room.

W TWOHILL
DIRECTOR ENGINEERING

- 533** **RESOLVED:** Clr Griffiths and Clr Brown that except where otherwise dealt with the Director Engineering's report be adopted.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

12 May 2016

The General Manager
Weddin Shire Council
GRENFELL NSW 2810

Dear Sir

I wish to report as follows:

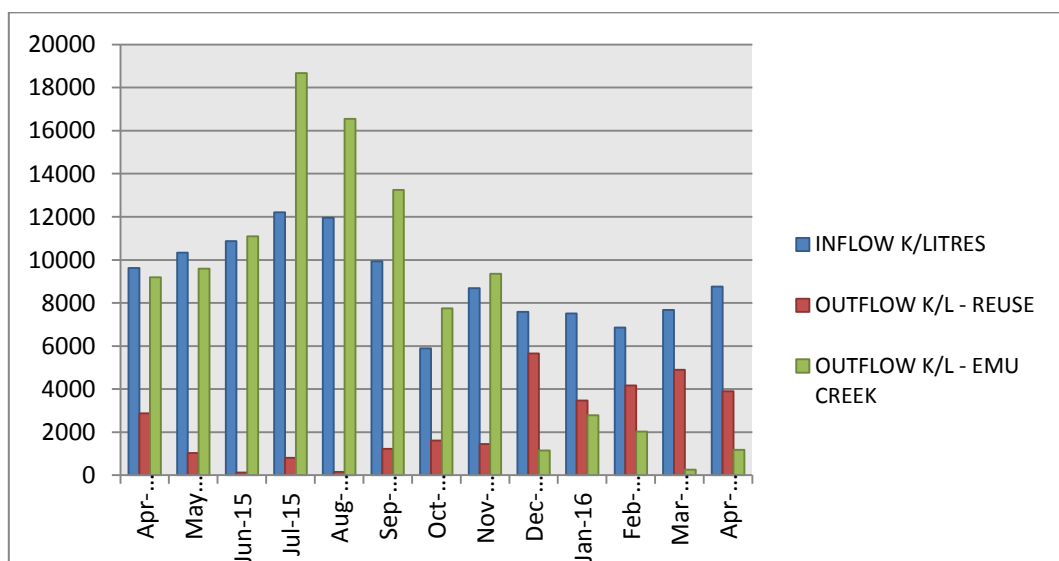
A. Public Health and Environmental Matters

1. Sewerage Treatment Works, S1.1.1

Total inflow through the Works during April 2016 was 8759kl with the daily average of 291.96 kl. Outflow for irrigation for reuse was 3907 and discharge to Emu 1172.8kl.

The highest daily recording of 399 kl occurred for the 24 hours ending 6.30 am on 4 April 2016 and the lowest of 253 kl for the 24 hours ending 6.30 am on 22 April 2016.

A total rainfall of 21 mm was recorded for the month.



For Council's Information

Noted

2. Animal Control, A4.4.4

a. Companion Animals

Animals Seized: 6 (5 Dogs, 1 Cat)
Animals Impounded: 6 (5 Dogs, 1 Cat)
Animals Sold: 0
Animals Surrendered: 1
Animals Straying: 0

Animals Returned to Owners: 2 (Dogs)
Animals Destroyed: 1
Animals Released: 3 (Dogs)
Animals Rehomed: 3 (2 Dogs, 1 Cat)

Other activities carried out by Council Ranger:

Companion Animals

- Verification of existing microchips, details updated.
- Maintenance and record keeping of activities for impounding facility.
- Reporting of seizure activities to Office Local Government via e-mail spreadsheet.
- Updating existing records on NSW Pet Registry as per required under *NSW Companion Animals Act 1998* legislation.
- Entering new data on NSW Pet Register as per legislative requirements.
- Communication with community re companion animal registrations, off leash area Greenethorpe
- Acting and advising public in accordance with *Local Orders Policy for the keeping of Animals*.
- Scanning of lost animals, investigation of ownership and returning to owners.
- Exercise with microchipping – local implanter
- Reporting to OLG dog attack incidences
- Talk given to community members – Responsible Pet Ownership

Stock callouts

- 1 stray ram wandering Gooloogong Road. Owner found, ram returned.

Media Releases

- 70 flyers distributed Greenethorpe residents – Off leash area
- “Nuisance Cats” – article published Grenfell Record, responsible cat ownership.

Recycling

- Recycling bin checks for contaminated waste.
- Correspondence issued re contaminated bins to property owners.

For Council's Information

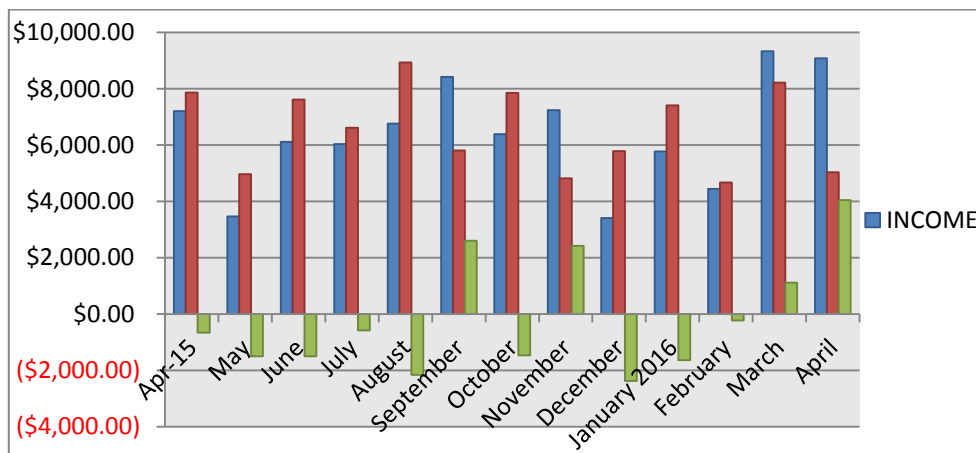
Noted

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

3. Caravan Park Operations, P2.3.3

Income for the month of April 2016 was \$9,082.00 with expenditure of \$5,039.62 resulting in an operational profit of \$4,042.38 the month.

There were 338 sites occupied for the month of April 2016.



For Council's Information

Noted

4. Waste 2 Art 2016, E3.3.15

The 2016 Waste 2 Art competition/exhibition was held in Art Gallery at the Grenfell HUB. The public exhibition was held from Wednesday 4 May - Friday 6 May.

The winners of the categories were:

Primary School 2D –	Lily Holmes
Primary School 3D –	Hamish Baker
Community Functional –	Charlotte Amery
Community 3D -	Dot Lamkin
Sustainable Building 3D –	Harrison Nowlan

Each prize winner received a Go Grenfell Card for \$30.00.

These winners now progress to the 2016 Regional Competition held in Condobolin on the 25 June 2016 (11am Official Opening) at the Condobolin Community Centre with the exhibition running from 25 June – 18 July.

For Council's Information

Noted

5. Container Deposit Scheme,

The CDS will commence from July 2017. Councils are an important partner in waste management and litter prevention. Councils will have the opportunity to participate in the operation of collection depots and in helping to inform the community about the scheme.

The scheme's objective is to reduce litter. Councils should therefore see a reduction in drink container litter once the scheme is introduced. Councils that administer kerbside recycling services are also likely to see a change in the content of kerbside recycling bins.

Householders will have a choice to either continue disposing of their eligible beverage containers using their domestic recycling bins or return them to a collection depot or reverse vending machine to claim the 10-cent refund. Eligible containers in the kerbside recycling will be able to be redeemed. The redemption mechanisms and the distribution of the refund and handling fees will be determined by the Implementation Working Group, which will be established by the NSW Environment Minister. This will result in savings that are likely to help councils improve their waste services and pass reduced council rates on to householders.

The Minister for the Environment will appoint a scheme coordinator to administer the scheme.

The scheme coordinator's role will be to ensure that a statewide network of collection depots are established, as well as to allocate the costs of the scheme to beverage suppliers and pay collection depots for the containers they receive.

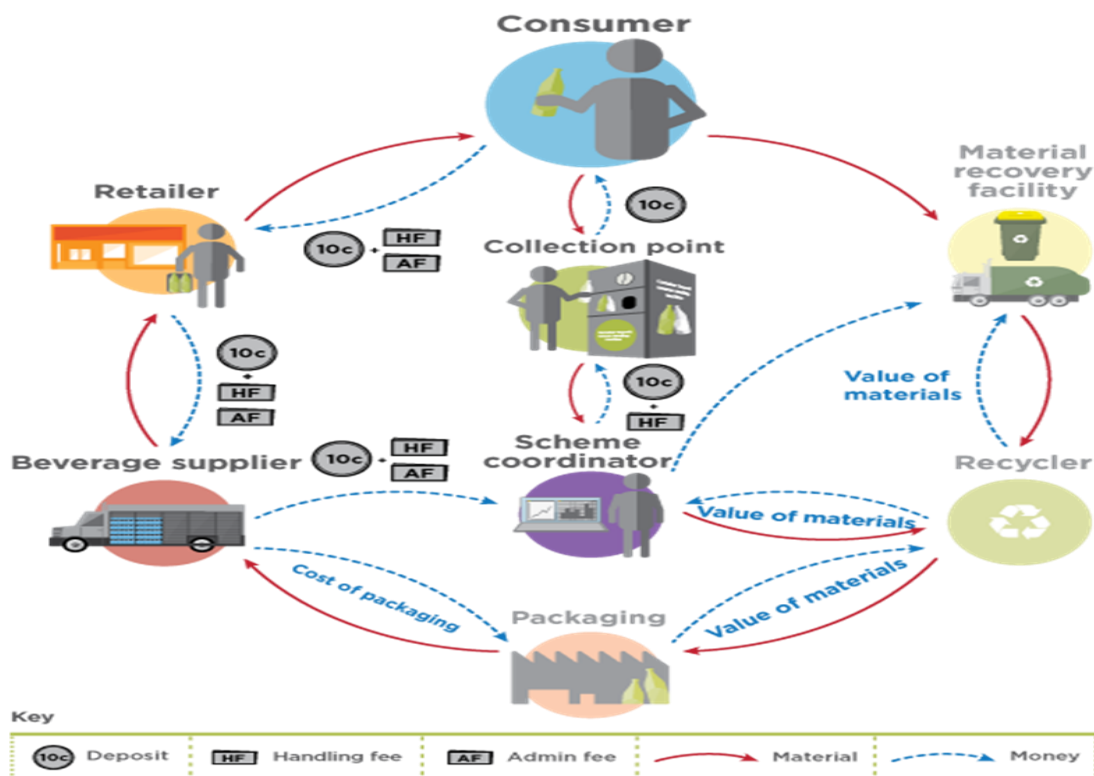
Consumers will receive a 10-cent refund when they return an empty, eligible beverage container to an approved collection depot or reverse vending machine.

The NSW scheme coordinator is responsible for delivering statewide coverage through a network of collection depots, including reverse vending machines. The full list of collection depots will be available on the EPA's website before the scheme's launch.

Containers collected through the scheme will be recycled.

Eligible containers in kerbside recycling will be able to be redeemed. The redemption mechanisms and the distribution of the refund and handling fees will be determined by the Implementation Working Group, which will be established by the Minister for the Environment.

The diagram below demonstrates the basic transfer of containers and deposits under the scheme.



For Council's Information

Noted

6. NSW Government Grant - Grenfell Sewerage, G2.14.1

Council has received notification that NSW Government has announced \$110 million in Restart NSW funding for the regional infrastructure projects to go towards clearing the backlog of projects in country towns affected by ongoing water quality and sewerage problems.

The eligible projects to apply for Restart NSW funding as part of this initiative are those previously remaining in the Country Towns Water Supply and Sewerage Scheme, which includes:

Weddin Shire Council Sewerage

Council resolved at its Ordinary September Meeting to confirm the submission of an Expression of Interest for the Restart NSW funding.

Infrastructure NSW has advised Council that:

“the project has been shortlisted for Restart NSW Water Security for Regions, Water and Waste Water Backlog Funding.

The next step is to prepare a detailed application containing additional project information to that provided in Council's Expression of Interest submission.

Council has been asked to review the likely maximum subsidy amount and its ability to meet the 50% required under the CTWSSS rules. DPI Water will discuss options and hardship considerations under the CTWSSS rules.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

An asset procurement plan describing the proposed delivery approach and project delivery timeframe.

A risk assessment of Grenfell Sewerage and a risk management strategy.

Infrastructure NSW will provide a briefing for all shortlisted applicants to assist you to prepare this material."

The overall cost of the project is in the vicinity of \$9 mil with Council having to fund 50%.

Council's plan has the replacement of the plant in 2026/27 with appropriate funding from Council's Sewer Fund. The advice from INSW is that grant funding spend and project would need to be constructed within 5 years bringing a deadline of 2021/22.

With Councils current capital expenditure commitments, this is deemed not achievable and would compromise the financial sustainability of Council.

There is ability within the program to request funding options particularly relating to hardship considerations.

If Council were to consider the submission of any detailed application in this program, initial representations should be made to outline Councils hardship position indicating the adopted Capital Works Program and the current state of the plant. This submission may take the form of a request for 100% financing by INSW or the payment of 50% with an extension to 2026/27 construction for redevelopment.

Council resolved to:

1. Make representation to INSW in accordance with its "hardship provisions" outlining its position indicating the existing Capital Works Program and the current state of the plant/replacement and request consideration is given to 100% financing by INSW or the payment of 50% with an extension to 2026/27 for redevelopment.
2. On determination of acceptable hardship provisions as outlined in point 1. Council engage an appropriate consultant to assist with its detailed submission for funding.

Council has been in contact with INSW and DPI regarding this matter and has been assured that an application with the consideration of hardship provisions up to 100% of the required funding will be considered and as such an application has been prepared.

Council's consultant has indicated using the templates and formulas provided by DPI that the 100% provision calculates to approximately 97.5%. As such Council would need to contribute approximately \$200,000 to the \$9 M project.

RECOMMENDATION: that should Council be successful in the application for funding for the total amount of the Sewer Replacement Project, an amount of \$200,000 being Council's contribution be provided to the project from Council Sewer Reserves.

534 RESOLVED: Cllr Parlett and Cllr Hughes that should Council be successful in the application for funding for the total amount of the Sewer Replacement Project, an amount of \$200,000 being Council's contribution be provided to the project from Council Sewer Reserves.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

B. Planning and Development Matters:

1. Development Applications

The undermentioned applications were received and determined subject to specified conditions, by the General Manager under delegated authority issued on 21 March 2013 (Res. No. 368):

DA NO.	Applicant	Construction	Value (\$)	Address
59/2013 Modification	Gemfate Pty Ltd	Café - "Bring your Own Alcohol"	\$0	LOTS: 2 & 3 DP: 227664 Burrangong Street GRENFELL NSW 2810
12/2016	Mr J Neill	Storage Shed/Change of Use	\$6,000	LOT: 1 DP: 524647 24 Grafton Street GRENFELL NSW 2810
13/2016	Andys Design & Drafting	Change of Use – Postal Outlet, B&B & Private Dwelling	\$20,000	LOT: 1 SEC: F DP: 6279 2 Edward Square GREENETHORPE NSW 2809
15/2016	Weddin Shire Council	Subdivision	\$0	LOT: 3 DP: 1070941, LOT: 1 DP: 1131763 LOTS: 1 & 2 DP: 1155022 LOTS: 274 & 277 DP: 754578 Memory St & Mary Gilmore Way GRENFELL NSW 2810
16/2016	Mrs LJ Schiemer	Carport	\$15,000	LOT: 71 DP: 738105 50A Warraderry Street GRENFELL NSW 2810
17/2016	Andys Design & Drafting	Dwelling & Garage	\$139,400	LOT: 5 DP: 1093849 58 North Street GRENFELL NSW 2810
19/2016	Central West Home Additions	Awning	\$15,000	LOT: B DP: 754578 35 Forbes Street GRENFELL NSW 2810
20/2016	Mrs SM Eppelstun	Dwelling – Detached Dual Occupancy	\$240,000	LOT: 531 DP: 754578 37 Gooloogong Road GRENFELL NSW 2810
21/2016	Weddin Shire Council	Subdivision	\$0	LOT: 3 DP: 1070941, LOT: 1 DP: 1131763 LOTS: 1 & 2 DP: 1155022 LOTS: 274 & 277 DP: 754578 Memory St & Mary Gilmore Way GRENFELL NSW 2810

For Council's Information

Noted

2. Grenfell Medical Centre Development, P2.12.17

Council has continued to advance the progress of the development with substantial actions occurring in the reporting period.

The "Diaphragm Brace" has been installed and now the final demolition and commencement to work for slab and service preparation.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Council is in the process of resending confirmation letters for quotes and will continue to assess quotes for various components and has appointed several sub-contractors. These contractors are being contacted to confirm quotes with specific reference to the amendments to the plans and delayed timeframe.

Additional steel working drawings have been prepared to assist in that portion of the quoting process and have been forwarded to relative parties for consideration and price submission.

Council's Architect has been requested to amend the floor plans in accordance with Councils resolution to relocate the dentist surgery to the paired semi building and provide two new consulting rooms to the previously dedicated area. These plans are being forwarded to various consultants for revision of their documents/specifications.

For Council's Information

Noted

3. Weddin Aquatic Centre, P2.3.1

Council resolved at its Ordinary May 2015 Council Meeting to develop the aquatic centre in stages being:

Stage 1 – 50m pool, plant and concourse

Stage 2 – Amenities

Stage 3 – Splash Pad and Program Pool

Council has resolved to demolish the entire facility excluding the Toddlers Pool, with the placement of temporary facilities for the 2016/17 season with handover of the cleared site to the builder on 1 April 2016.

Tenders were called for in October 2015 with an 8 week process closing on 18 December 2015 with assessment and recommendation for determination at Extraordinary Council Meeting on 1 February 2016.

Council resolved at its Extra Ordinary Meeting on 1 February 2016 to award Weddin Shire Council Tender 3/2015 for the contract to Design & Construct the Weddin Aquatic Centre Redevelopment Stage 1 – 50m Pool and associated Plant in Grenfell NSW to ICON Building Group.

Council has resolved to bring forward Stage 3 of the redevelopment and construct all water bodies concurrently and the value of the construction will be in the vicinity of \$900k.

The demolition and excavation process has been planned and supervised through Councils Engineering Department with the use of a local contractor. Several issues have arisen due to the presence of water in the North West portion of the demolition and the extent of excavation required to remove several previously unidentified plant items not previously demolished from the original plant room.

The builder has indicated that he will require the use of a specific hydraulic consultant to assess the water ingress and propose a strategy to deal with the constant flow. This is a vital component of the construction process and needs to be carried out to ensure the foundation material supporting the pool will not be undermined and maintain an appropriate bearing pressure for piers and the water body.

Council has received and endorsed the drainage proposal for control of subsurface water.

For Council's Information

Noted

5. Draft Central West Regional Plan,

The *Draft Central West and Orana Regional Plan* (the draft Plan) is the first time a consolidated strategic plan has been prepared for all 20 local government areas that comprise the Central West and Orana region.

The Central West and Orana region has important agricultural, mining and renewable energy resources for Australia that the draft Plan aims to manage sustainably.

The region has ready access to Sydney, Newcastle and other export markets, a strong network of regional cities, centres, towns and villages, and is located at the meeting point of major national freight corridors between Adelaide, Melbourne, Sydney and Brisbane.

The Plan outlines goals for the region including:

- a growing and diverse regional economy
- a region with strong freight transport and utility infrastructure networks that support economic growth
- a region that protects and enhances its productive agricultural land, natural resources and environmental assets
- strong communities and liveable places that cater for the region's changing population.

The draft Plan focuses on:

- encouraging greater investment, innovation and diversification in agribusiness – a key regional strength
- transforming the region's manufacturing sector by developing advanced and value-adding manufacturing opportunities
- identifying and protecting the region's productive agricultural lands
- sustainably managing mining and renewable resource use
- the importance of the region's freight and logistics network and capitalising on its pivotal location on national freight corridors to leverage greater productivity across the region's agribusiness, mining and manufacturing sectors, and to increase access to markets outside the region
- strengthening regional cities (Bathurst, Orange and Dubbo), regional centres (Mudgee, Lithgow and Parkes) and surrounding towns and villages by improving transport connections and providing more housing choice and services

- protecting and managing the region's environment and building resilience to natural hazards (e.g. bushfires and drought) and climate change.

For Council's Information

Noted

6. Weddin Local Environmental Plan 2011, T2.1.9

The *Rural Settlement Project* ('Project') was prepared in 2011/2012 and adopted by Council. It was previously submitted to the NSW Department of Planning & Environment ('DPE') but is not yet endorsed. The Project provided land use strategies for most of the major land uses in Weddin Shire.

Four to five years have passed since that Project was prepared and it is appropriate to update the Project to ensure it reflects the desired future land use outcomes of the community and recent development supply/demand.

An Addendum or Update to the *Rural Settlement Project* – particularly those sections that relate to the large lot residential component of that study including:

- a) Part 2 – Supply and Demand Analysis (particularly Chapters 8-12);
- b) Part 3 – Constraints and Opportunities Analysis for Large Lot Residential (Zone R5) and Village (Zone RU5) Lands (particularly Chapters 3, 4.5-4.7, and 6.2).

As such the report references aspects of the Project that are still relevant and should be read alongside the project and its relevant chapters. The constraints in these areas have not substantially changed.

This Addendum makes a number of recommendations for potential amendments to the existing Planning controls for Zone R5 Large Lot Residential lands around the Town of Grenfell.

This Planning Proposal ('Proposal') has been prepared to modify some of the existing zoning boundaries / controls for minimum lot size for **parts** of the existing R5 Large Lot Residential zoned land around the Town of Grenfell. Therefore, this Proposal seeks to modify *Weddin Local Environmental Plan 2011* ('LEP2011').

In 2011 consultants on behalf of the Department of Planning and Environment ('DPE') and Weddin Shire Council ('Council') prepared the *Rural Settlement Project* (October 2012) ('Project') that, amongst other matters, provided a land use strategy for land utilised for large lot residential or 'lifestyle' lot purposes. In the Standard Instrument this type of land use is commonly included in Zone R5 Large Lot Residential.

Since 4-5 years have elapsed since the Project was prepared, Council has requested a review of that land use strategy and update with new or improved information resulting in an updated supply and demand analysis for large lot residential land around the Town of Grenfell. This review is in the form of an *Addendum to the Rural Settlement Project* ('Addendum').

The key recommendations of this Proposal are supported by the Addendum that provides the justification for the proposed amendments. The justifications and requirements for Planning Proposals and the Addendum should be read alongside the Proposal.

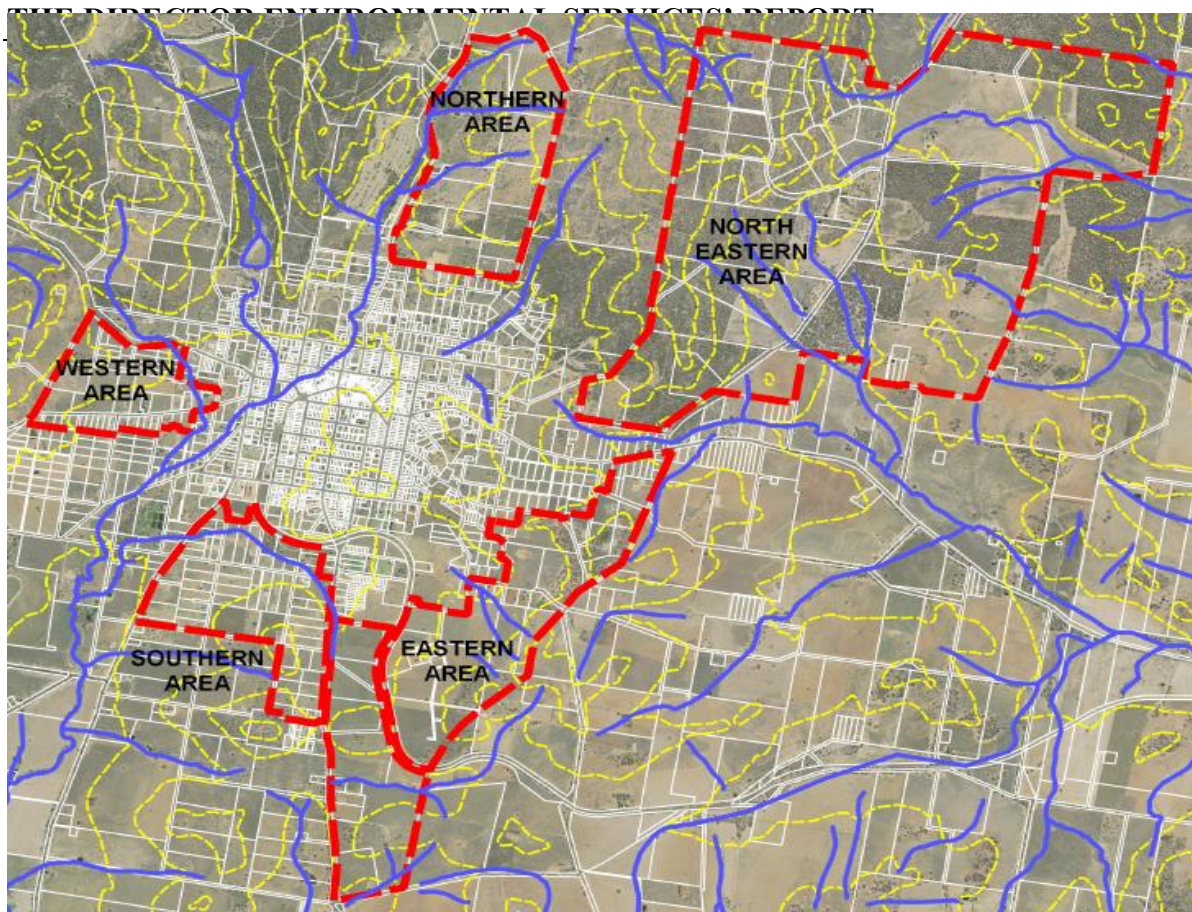


Figure 1: Location of Existing Zone R5 Large Lot Residential Land around the Town of Grenfell

All of the Shire's large lot residential areas are located around the Town of Grenfell and under *Weddin Local Environmental Plan 2011* ('LEP2011') are located in Zone R5 Large Lot Residential. There are **five (5) distinct areas** referred to in this report including (shown in Figure.1):

- a) **Northern Area** – located to the east of Gooloogong Road;
- b) **North Eastern Area** – known as 'Adelargo Heights' accessed from Adelargo Road;
- c) **Eastern Area** – south of Mid Western Highway around to Henry Lawson Way;
- d) **Southern Area** – between Henry Lawson Way and Mary Gilmore Way;
- e) **Western Area** – between Manganese Road and the Mid Western Highway.

1.1. Summary of Outcomes

The Addendum and this Proposal make recommendations to modify key controls in each of the areas excluding the area marked 'Western Area'.

The key amendments are summarised as follows:

Study Area	Key Recommendations / Planning Control Amendments
Northern Area	Retain the existing area in Zone R5 Large Lot Residential. Due to a number of site constraints and limited take-up of this area for new dwellings we recommend increasing the Minimum Lot Size for Subdivision from 5 hectares to 10 hectares.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

North-Eastern Area	Retain the majority of this area in Zone R5 Large Lot Residential but remove five (5) lots that have nearly 100% vegetation coverage and high bushfire risk with limited dwelling potential. Due to a number of site constraints and limited take-up of parts of this area for new dwellings we recommend increasing the Minimum Lot Size for Subdivision from 5 hectares to 10 hectares.
Eastern Area	Retain this area in Zone R5 Large Lot Residential with slight modifications to the zone boundary to remove split zoning affecting four (4) lots resulting in a net increase of only ~2 hectares of large lot residential land. In accordance with the attached maps and in areas where there are less constraints and suitable access reduce the Minimum Lot Size for Subdivision from 10 hectares to either 1 or 2 hectares (See the maps attached to the Addendum for details).
Southern Area	Existing Southern Zone R5 area is nearly achieving 60-70% dwelling construction and is held in multiple ownerships indicating a high likelihood of development. This area should be retained in Zone R5 Large Lot Residential and retain the existing Minimum Lot Size of 4000m² in this area (though the majority of lots created are 1-2 hectares in size). Due to demand for large lot residential to the south of Grenfell and the limited site constraints we recommend extending the existing Southern Area to the south (rezoning existing Zone RU1 Primary Production land that is highly fragmented) with a Minimum Lot Size of 2 hectares.

1.2. Process Overview

The Planning Proposal has been prepared in accordance with Section 55 of the *Environmental Planning and Assessment Act 1979* ('EP&A Act') and the NSW Government Guideline (October 2012) '*A guide to preparing planning proposals*'.

A gateway determination under Section 56 of the EP&A Act is requested from the Department of Planning & Environment ('Department') to allow this planning proposal to be placed on public exhibition.

It is recommended to request delegation to Council (as the Relevant Planning Authority or RPA) of the power to make this amendment (subject to discussions with DPE). It is submitted that if DPE is willing to endorse the Addendum to the *Rural Settlement Project* then the amendments will be consistent with an endorsed strategy and it is fitting that Council is provided delegation.

It is further submitted that there is sufficient detail in this Planning Proposal to justify a positive Gateway Determination considering the low complexity of the proposed amendments and limited chance of any significant impacts on adjacent land uses, the natural environment and the community.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

RECOMMENDATION: that Council:-

- a) Endorse the Draft Addendum to the *Rural Settlement Project* and Draft Planning Proposal prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to modify some of the existing zoning boundaries / controls for minimum lot size for **parts** of the existing R5 Large Lot Residential zoned land around the Town of Grenfell.
- b) Submit the Draft Addendum and Draft Planning Proposal to the Minister for Planning and Environment for a Gateway Determination in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.
- c) Request that the local planning making functions in relation to this planning proposal be delegated to Council.
- d) Place the draft Addendum on public exhibition to seek feedback and consult as required.
- e) Publicly exhibit the Planning Proposal and notify and consult in accordance with any Gateway Determination requirements and Council's requirements;
- f) Authorise the Director and/or General Manager to negotiate minor amendments with DPE (if required) consistent with the intent of the Draft Addendum / PP.

Clr McClelland previously submitted a written declaration of interest and left the room.

535 RESOLVED: Clr Best and Clr Parlett that Council:-

- a) Endorse the Draft Addendum to the *Rural Settlement Project* and Draft Planning Proposal prepared in accordance with section 55(1) of the Environmental Planning and Assessment Act 1979 to modify some of the existing zoning boundaries / controls for minimum lot size for **parts** of the existing R5 Large Lot Residential zoned land around the Town of Grenfell.
- b) Submit the Draft Addendum and Draft Planning Proposal to the Minister for Planning and Environment for a Gateway Determination in accordance with section 56(1) of the Environmental Planning and Assessment Act 1979.
- c) Request that the local planning making functions in relation to this planning proposal be delegated to Council.
- d) Place the draft Addendum on public exhibition to seek feedback and consult as required.
- e) Publicly exhibit the Planning Proposal and notify and consult in accordance with any Gateway Determination requirements and Council's requirements;
- f) Authorise the General Manager in consultation with the Director Environmental Services to negotiate minor amendments with DPE (if required) consistent with the intent of the Draft Addendum / PP.

Clr McClelland returned to the room.

7. **Development Application - Proposed Change of Use from Farm Machinery Sales/Mechanical repairs to Car Part Retail/Detailing and Vehicle Body Repair Workshop, DA 18/2016**

ASSESSMENT REPORT

Development Application – No 18/2016 - Proposed Change of Use from Farm Machinery Sales/Mechanical repairs to Car Part Retail/Detailing and Vehicle Body Repair Workshop: Lot Y DP 375918, Main Street Grenfell.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Purpose

The purpose of this report is to provide the comprehensive consideration and assessment of the following Development Application including supporting documentation in accordance with the relevant matters to be considered as outlined under 79C of the Environmental Planning and Assessment Act 1979, (as amended).

Development Application: 18/2016

Applicant: L and A Mellon

Owner: T F Armstrong

Site: Main Street Grenfell

Proposed Development: Car part retail/detailing and vehicle Body repair workshop

Proposed Use: Commercial /Industrial

Current Use: Vacant Commercial premises

Introduction

The development application as lodged comprises the following information:

- Statement of Environmental effects prepared by L and A Mellon
- Photos of existing floor areas

This report provides the consideration and assessment of the proposed development in accordance with the Environmental Planning and Assessment Act, 1979 (as amended) prepared for determination of the subject development application.

Background

The existing premises have been used for the sale of retail spare parts for farm and large machinery and sale of farm machinery. It also incorporated the mechanic services and repairs for farm machinery. This use has been carried out since early 2000.

Subject Site

The subject site comprises the Lot Y in DP 375918 and is located in the main street of Grenfell CBD near the intersection of Forbes St and Main St. It occupies a position next to the Old commonwealth bank building, now tenanted by a chiropractic service and residence above to the east and Rural Press building and Exchange hotel to the west with

The site itself is irregular in shape and has an area of approximately 550m². It has a frontage of approximately 35m to Main St and is serviced by rear lane.

The site itself is developed with extensive retail and mechanical repairs floor area. It also maintains extensive open hard sealed area previously used for vehicle storage and parking.

The area is characterised by the commercial land use with medical and general retail in the close vicinity. The site and the land surrounding it are zoned B2 Local centre with R1 General residential across the lane at the rear. Several homes are located in this area.

Proposed Development

The subject development application seeks to gain approval for the use of the existing commercial premises for Car part retail/detailing and vehicle Body repair workshop.

The proposal seeks to reuse the existing commercial floor space for office and retail sales with the workshop incorporating windscreen repairs stereo sales and fitting bull bar sales and fitting and a component of vehicle body repairing incorporating paint less dent removal and hydro dipping.

Statutory Framework

Consideration of the relevant statutory planning controls applicable to the proposed development is provided below:

1. Environmental Planning and Assessment Act, 1979 (as amended)

The Environmental Planning and Assessment Act, 1979 in conjunction with its Regulation 2000 and Model Provisions 1980 establishes the framework for the environmental planning system within NSW

Development requires the relevant development consent from an appropriate determining authority in accordance with the provisions of Part IV of the Act.

- The subject development application has been lodged as a Local development

2. State Environmental Planning Policies

All appropriate SEPPs shall be considered

State Environmental Planning Policy No. 55 - Remediation of Land

SEPP 55 includes state-wide planning controls for the remediation of contaminated land. SEPP 55 requires that contaminated land be remediated before it is developed in accordance with the provisions of the policy.

It is relevant to consider SEPP 55 as this application proposes to change the use of the land from Commercial/Industrial to the same use. Accordingly no further assessment is required.

3. Weddin Local Environmental Plan 2011

The Weddin Local Environmental Plan 2011 is the principal local planning instrument applicable to the proposed development upon the subject site. The site is zoned B2 Local centre and maintains the following objectives. Any application must be consistent with the objectives and permissible within the zone.

Councils Land Use Table

Zone B2 Local Centre

1 Objectives of zone

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- To provide a range of retail, business, entertainment and community uses that serve the needs of people who live in, work in and visit the local area.
- To encourage employment opportunities in accessible locations.
- To maximise public transport patronage and encourage walking and cycling.

2 Permitted without consent

Environmental protection works; Home-based child care; Home occupations

3 Permitted with consent

Boarding houses; Child care centres; Commercial premises; Community facilities; Educational establishments; Entertainment facilities; Function centres; Hostels; Information and education facilities; Light industries; Medical centres; Passenger transport facilities; Recreation facilities (indoor); Registered clubs; Respite day care centres; Restricted premises; Roads; Self-storage units; Semi-detached dwellings; Seniors housing; Service stations; Shop top housing; Tourist and visitor accommodation; Waste or resource transfer stations; Water recycling facilities; Any other development not specified in item 2 or 4

4 Prohibited

Agriculture; Air transport facilities; Airstrips; Animal boarding or training establishments; Boat building and repair facilities; Boat launching ramps; Boat sheds; Camping grounds; Caravan parks; Cemeteries; Charter and tourism boating facilities; Correctional centres; Crematoria; Eco-tourist facilities; Exhibition homes; Exhibition villages; Extractive industries; Farm buildings; Forestry; Freight transport facilities; Heavy industrial storage establishments; Highway service centres; Industrial training facilities; Industries; Jetties; Marinas; Mooring pens; Moorings; Open cut mining; Port facilities; Recreation facilities (major); Research stations; Residential accommodation; Residential care facilities; Rural industries; Sewerage systems; Storage premises; Vehicle body repair workshops; Waste or resource management facilities; Water treatment facilities; Wharf or boating facilities

It is noted a portion of the proposed use, being the vehicle body repair workshop is a prohibited use in the zone.

vehicle body repair workshop means a building or place used for the repair of vehicles or agricultural machinery, involving body building, panel building, panel beating, spray painting or chassis restoration.

The existing use was a vehicle repair station which would carry existing use rights.

vehicle repair station means a building or place used for the purpose of carrying out repairs to, or the selling and fitting of accessories to, vehicles or agricultural machinery, but does not include a vehicle body repair workshop or vehicle sales or hire premises.

Clause	Provision	Complies	Notes
5.10 Heritage Conservation	A heritage assessment is required for sites identified as heritage items or within a conservation zone as depicted by the Heritage Map.	Yes	The site is located within a Conservation zone or within the vicinity of any heritage item. There will be no external changes to the building or site. Signage will require approval through proper assessment.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

Council Codes and Development Control Plans

Weddin Shire Council, Development Control Plan 2014

The applicant has provided an assessment of the proposal in accordance with the key planning policy and controls affecting the site included within the Weddin Shire Council DCP 2014 and Council has noted its comments in bold.

The assessment of the relevant controls and guidelines follow:

Clause	Control	Complies	Notes
10.1 Change of Occupancy/Tenancy	- Any necessary internal alterations to accommodate the new use shall require separate construction certificate detailing compliance with the BCA. - Any changes to external advertising/signage will require separate development approval.	Conditional	
10.2 Advertising	- Where signage is to be attached to an Item of Environmental Heritage, to a building within the Weddin Conservation Area refer to the specific requirements contained within Chapter 12 – “Heritage” of this Development Control Plan - Permanent signs on shop front windows should not cover more than 25% of the window area. - The following signs are prohibited: - Advertising affixed to trees, light poles or other structure not for the purposes of advertising structure; - Signs mounted above the awning or verandah of a building; - Bunting; - Painted buildings to reflect corporate colours; and - Flashing or externally illuminated signs	Conditional	

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

10.3 Car Parking	1. Council will require developers to provide on-site car parking at the rate set out in the following table. For any particular type or category of development not covered, the rate applied shall be based upon a merit in accordance with the requirements of the Roads and Traffic Authority's – Guide to Traffic Generating Development, 2002.	Noted	Complies and conditional
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Consultation in respect of Development Application

Public Exhibition

The development application was placed on public exhibition in accordance with Councils Development Control Plan Chapter 15, immediately adjoining property owners of the development site were notified of the proposed development and an advertisement placed in the Grenfell Record for duration of the exhibition period.

Council received no objections in respect of the application.

Council did receive a letter of support from the owner of the premises.

Internal Assessment

Engineering Assessment

No internal referrals were required

ENVIRONMENTAL ASSESSMENT

Section 79C(1) of the Environmental Planning and Assessment Act, 1979 outlines the statutory requirements to be considered in the determination of a development application. Based on the findings of the Section 79C assessment, site inspection(s) and comments from consultation, the following matters are highlighted as being particularly relevant in the assessment of the proposed development.

79C (1)(a) (i) any Environmental Planning Instrument

Weddin Local Environmental Plan 2011

S79C(1)(a) (ii) any Draft Environmental Planning Instrument that has been publicly exhibited.

Nil

S79C(1)(a) (iii) any Development Control Plan (DCP)

Detailed consideration of relevant Council Codes and Development Control Plans was provided earlier in this report.

S79C(1)(a) (iia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F

The applicant has not offered, nor is it necessary for the applicant to enter into any form of planning agreement to accommodate the proposed development.

S79C(1)(a) (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

Consideration has been given to the Environmental Planning and Assessment Regulations including Model Provisions. Nothing in the Regulations or Model Provisions prevents assessment and approval of the subject application.

S79C(1)(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The potential environmental impacts of the proposed development upon the both the natural and built environment and social and economic impacts are consistent with the existing use and those associated with the spray booth can be controlled by appropriate conditions.

Environmental Impacts – Natural

The subject site shall require stormwater control

Environmental Impacts – Built Environment

A traffic impact assessment has been not been prepared in support of the proposed development as the proposal was assessed and impacts regarding internal and external traffic movements are minimal and no impacts on major intersections. Access to the rear lane will be consistent with existing use

Social and Economic Impacts

The proposal is considered as beneficial and positive in relation to the social and economic impacts

S79C(1)(c) the Suitability of the Site for the Development

The site is considered suitable for the development subject to conditions.

S79C(1)(d) any Submissions Made in Accordance with this Act or the Regulations
Nil

S79C(1)(e) the Public Interest

The proposal is seen to be in the public interest.

CONCLUSION

This development application proposes to gain approval for the use of the existing commercial premises for Car part retail/detailing and vehicle Body repair workshop. It is important to acknowledge that council has only been advised of this proposed use after the applicant had made substantial arrangements to relocate to the premise prior to any approval being sort.

The proposal seeks to reuse the existing commercial floor space for office and retail sales with the workshop incorporating windscreen repairs stereo sales and fitting bull bar sales and fitting and a component of vehicle body repairing incorporating paint less dent removal and hydro dipping.

The applicant proposes that the use of the premises will be made up of many commercial components including retail sales of toys, spare parts, trucks parts and electronics. It also proposed to provide detailing and handcar washing. The applicant has indicated that a proposed use for the upstairs unit for a tattoo parlour may be considered, however will require separate application and plan proposal and not considered in this application.

Further windscreen repairs and replacement, stereo sales and fittings and bull bar and other 4x4 accessories sales and fittings.

All these uses are either consistent with the zoning permissibility or follow the existing use provisions.

The use of the premises for Smash repairs is defined in Councils Local environmental plan and is a prohibited use in the zone. The use of smash repairs has historically had issues with odours from poorly constructed and inappropriately ventilated spray booths and other painting processes. This is why a stand-alone facility is seen as inappropriate in the zone and determined prohibited in Councils LEP. There have been no complaints from the operation of the existing premise in Grafton Street.

Consideration can be given to a prohibited use should it be ancillary to the major permissible use. This proposal does fall into this category. If council was to determine to approve the application extensive conditions regarding the protection of the environment in relation to odour, noise and traffic would need to be applied.

In addition the dominant commercial retail/mechanical use must be in place to allow the ancillary use to operate. The applicant has supported his application with identification of the spray booth with appropriate compliance standards.

It is noted council has received no submissions regarding the use.

It is considered that the major retail and repairs component of the use is consistent with the permissible commercial retail use and the repairs follows from the existing use. It is considered that the car repairs component is considered ancillary to the use and subject to conditions should be considered appropriate within the existing enclosed work shop.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

RECOMMENDATION: that Development Application 10/2015 for the change of use for DEVELOPMENT APPLICATION– No 18/2016 - Proposed Change of Use from Farm Machinery Sales/Mechanical repairs to Car Part Retail/Detailing and Vehicle Body Repair Workshop Lot Y DP 375918, Main Street Grenfell be approved subject to the following conditions.

Division required *Local Government and Planning Legislation Amendment (Political Donations) Act 2008.*

1. MANDATORY GENERAL

- (1) Development is to take place in accordance with the attached stamped plans (Ref No. P1 - P5), Documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent.

*NOTE: Any alterations to the approved development application plans must be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE.** The Principal Certifying Authority (PCA) for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made.*

Reason: Statutory requirement and Public interest

- (2) Prior to commencement of any works, a Construction Certificate is to be obtained and where Council is not the PCA, a copy is submitted to council.

Reason: Statutory requirement

- (3) Prior to the occupation or use of the building an Occupation Certificate is to be obtained and where council is not the PCA a copy is submitted to council.

Reason: Statutory requirement

- (4) The applicant is to submit to Council, at least two (2) days prior to the commencement of any works, a notice of commencement of building or subdivision works and Appointment of Principal Certifying Authority.

Reason: Public interest

- (5) A final Occupation Certificate must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that that the requirements of section 109H of the Environmental Planning and Assessment Act 1997 have been satisfied.

Reason: to ensure compliance with the Environmental Planning and Assessment Act 1979

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- (6) The building works are to be inspected during construction by the Council or by an “Accredited Certifier” (as applicable) and documentary evidence of compliance with the relevant terms of the approval/standards of construction detailed in the Building Code of Australia and Council’s established development standards (as listed under Advisory Conditions which form part of this consent), is to be obtained prior to proceeding to the subsequent stages of construction, encompassing not less than the following key stages:-

- (i) Completion: Upon compliance with all conditions of approval and prior to occupation.

Note: 48 Hours notice is required prior for all inspections

Reason: To comply with the Environmental Planning & Assessment Amendment (Quality of Construction) Act 2003.

2. WATER SUPPLY, SEWAGE & STORM WATER DRAINAGE WORK

- (1) All plumbing and drainage work shall be carried out by a licensed plumber and drainer.

Reason: Statutory requirement

3. POEO

- (1) In this regard, the operation of the premises and plant and equipment shall not give rise to a sound pressure level at any affected premises that exceeds the background (LA90), 15 min noise level, measured in the absence of the noise source/s under consideration by more than 5dB(A). The source noise level shall be assessed as an LAeq, 15 min and adjusted in accordance with the NSW Environmental Protection Authority’s Industrial Noise Policy 2000 and Environmental Noise Control Manual (sleep disturbance).

Reason: to ensure that noise emissions from the development satisfy legislative requirements and maintain reasonable levels of amenity to the area:

4. BUSHFIRE

- (1) The building in respect of which there is a change of building use must comply with the Category 1 fire safety provisions applicable to the new use.

Note 1: Prior to occupation of the building, the owner shall submit to Council a Fire Safety Certificate with respect to each essential service installed in the building.

Note 2: Category 1 fire safety provision means the following provisions of the Building Code of Australia

Reason: Statutory requirement and Public interest

5. PLANNING GENERAL

- (1) The loading and unloading of all vehicles must be done entirely within the property and not upon the road reserve or footpath.

Reason: Public interest

- (2) All vehicles entering or leaving the subject property shall be driven in a forward direction.

Reason: Public interest

- (3) The development shall only be conducted:

Monday to Friday,	8.00am to 5.30pm
Saturday,	8.30am – 1pm
Sunday,	No work

Reason: Statutory requirement and Public interest

6. PARKING & MANOEUVERING

- (1) The provision of at least 8 car parking spaces on the subject land in a manner that is in accordance with Australian Standard AS 2890.1 - 1993

Reason: Statutory requirement and Public interest

7. BCA

- (1) The applicant is advised that the Construction Certificate plans and specification must comply with the provisions of the Building Code of Australia (BCA).

In this regard, the development consent plans do not show compliance with the deemed-to-satisfy provisions of the BCA, including:

- | | | |
|----|---------------|--|
| a) | Part D1 - | Provisions for escape |
| b) | Clause D1.2 - | Number of exits required |
| c) | Clause D1.4 - | Exit travel distances |
| d) | Clause D1.5 - | Distance between alternative exits |
| e) | Part D2 - | Construction of exits |
| f) | Part D3 - | Access for people with disabilities |
| g) | Clause D3.5 - | Car parking for people with disabilities |
| h) | Part E1 - | Fire fighting equipment |
| i) | Part E4 - | Emergency lighting, exit signs & warning systems |
| j) | Part F2 - | Sanitary and other facilities |

Details of compliance with the relevant provisions of the Building Code of Australia and conditions of development consent are to be provided in the plans and specifications for the construction certificate.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

You are advised to ensure that the development is not inconsistent with Council's consent and if necessary consult with Council's Building Certification Services or your accredited certifier prior to submitting your construction certificate application to enable these matters to be addressed accordingly.

- (2) A final fire safety certificate must be issued for the building prior to the issue of an Occupation Certificate. As soon as practicable after a Final Fire Safety Certificate is issued, the owner of the building to which it relates:
 - i) must cause a copy of the certificate (together with a copy of the current fire safety schedule) to be given to the Commissioner of New South Wales Fire Brigades; and
 - ii) must cause a further copy of the certificate (together with a copy of the current fire safety schedule) to be prominently displayed in the building.
- (3) On completion of the proposed building work, the owner shall provide Council with a certificate from a competent person in respect of each Essential Service installed in the building. The owner of the building shall provide Council with a further Certificate (with respect to each Essential Service installed in the building) at least once in every twelve (12) months thereafter.

Reason: To ensure the compliance with relevant legislation and risk to occupants is minimised.

- (4) An emergency lighting system shall be provided within the building. The emergency lighting system shall comply with Australian Standard 2293.1.

Reason: To ensure the compliance with relevant legislation and risk to occupants is minimised.

- (5) An approved Fire Blanket shall be provided in the kitchen area.

Reason: to ensure compliance with legislation.

- (6) An extinguisher suitable for the fire loads shall be installed in the kitchen.

Reason: to ensure compliance with legislation.

- (7) A fire hose reel is to be provided not more than 4 metres from a required exit door and located so that the nozzle of the fully extended fire hose reel will reach every part of the floor. The fire hose reel is to comply with Australian and New Zealand Standard 1221 and Australian Standard 2441 and Clause E 1.4 of the Building Code of Australia.

Reason: to ensure the compliance with relevant legislation and minimise risk to occupants.

- (8) An emergency lighting system is to be installed in accordance with Australian and New Zealand Standard 2293.1.

Reason: to ensure the compliance with relevant legislation and minimise risk to occupants.

- (9) Exit signs are to be installed over each required exit in accordance with Australian and New Zealand Standard 2293.1.

Reason: to ensure the compliance with relevant legislation and minimise risk to occupants.

8. OTHER

- (1) The applicant is advised that on smash repair premises, as on any other commercial premises, it is an offence to:
- wash a car (whether detergents are used or not) in any place where the water drains into the stormwater system
 - allow oil, grease or other pollutants (such as from wet rubbing vehicles) to enter stormwater drains.
- (2) The applicant shall prevent stormwater pollution by:
- keep stormwater drains clean and free from any pollutants or debris
 - stop all flammable solvents from entering the stormwater system
 - clean up spilt liquids with absorbent material (such as diatomaceous earth)
 - dry-sweep floors wherever possible and put sweepings in the waste management bin; if the floor must be wet-mopped, the waste must not be poured down the stormwater system.
- (3) The applicant shall provide to council details of the installation of equipment to remove suspended matter, oil, grease, and any other pollutants and provide regular cleaning and maintenance of the system and testing of the effluent.
- (4) The applicant is advised that under the law smash repairers must take all possible precautions to prevent or minimise air pollution. Air pollution includes dust, vapours, ash and odours. Preventive measures include:
- ensuring all paint spraying is done inside WorkCover-approved spray booths
 - changing the filters in the booths regularly and ensuring the water level is maintained
 - making sure solvent vapours from spray booths and paint mixing areas are adequately dispersed through exhaust vents that meet council and EPA specifications; the vents should discharge away from neighbours' windows or gathering areas
 - ensuring dust does not blow outside
 - keeping solvent and paint tins closed as much as possible
 - reducing vapour loss from solvent recovery systems
 - making sure the combustion system of any burner (such as those used to heat the spray booth) is maintained and certified at least annually by a competent combustion engineer.

THE DIRECTOR ENVIRONMENTAL SERVICES' REPORT

- Discharging any ozone-depleting gas into the atmosphere is an offence; this includes discharge from most air conditioning systems. Only an authorised technician may discharge and recharge such systems.
- Solvent recovery units should be installed; make sure they are away from non-flameproof electrics or ignition points.
- If a solvent recovery unit is not available, discarded solvents should be placed in drums for collection by a specialist, **not** in the waste bin.
- Plastic parts should be repaired rather than discarded where possible.
- Paper, cardboard and other packing items should be recycled.

Reason: Statutory requirement and Public interest

- No offensive odour will be created from the use of the property with specific reference to the requirements of the Protection of the Environment Operations Act 1997 and associated Regulations.
- Screening shall be provided to the Car parking area and receival area to provide appropriate amenity protection to the Main Street Elevation. Full details of the screening and construction shall be submitted to council for approval.
- The applicant is advised that work shall be carried out on vehicles outside the designated workshop area.
- The applicant shall provide to Council full details of all proposed signage and colour schemes for approval prior to the placement or application

Reason: To maintain the amenity of the adjoining premises and impact on the Heritage Conservation area and streetscape.

536 **RESOLVED:** Clr Parlett and Clr Halls that Development Application 10/2015 for the change of use for DEVELOPMENT APPLICATION– No 18/2016 - Proposed Change of Use from Farm Machinery Sales/Mechanical repairs to Car Part Retail/Detailing and Vehicle Body Repair Workshop Lot Y DP 375918, Main Street Grenfell be approved subject to the above conditions.

Division required Local Government and Planning Legislation Amendment (Political Donations) Act 2008.

FOR: Clrs Liebich, Niven, Brown, McClelland, Halls, Hughes, Best, Griffiths and Parlett.

AGAINST: Nil

B J HAYES
DIRECTOR ENVIRONMENTAL SERVICES

537 **RESOLVED:** Clr Hughes and Clr McClelland that except where otherwise dealt with the Director Environmental Service's report be adopted.

Minutes of the monthly meeting of The Grenfell Henry Lawson Festival of Arts held on Tuesday, 19th April 2015 at the Grenfell Community Hub at 7.30 pm.

1 Welcome: from President John Hunter

2 Present: Glenn & Liz Carroll, Jenny Hetherington, Carly Brown, John & Angela Hunter, Claire Myers, Karen Brenner, Michele Johnson, Robyn Munck, Judy Mitton, Pam Brind, Lachie Martens, Betty & John Fittler, Terry Carroll, Auburn Carr, Pam Livingstone, Dani Millynn

3 Apologies: Hugh Moffitt, Chris Lobb, Alan Griffiths, Tamara McMahon, Deidre Carroll, Di Donohue, Pene Starr, Gordon Rolls

Resolved: *A. Hunter/J Mitton that the apologies be accepted.*

4 Minutes: 15th March 2016: Michele Johnson asked that her name be in the list of members present at that meeting

Resolved: *G Carroll/A Hunter that the minutes of 15th March 2016 be adopted.*

5 Business Arising:

Weddin Shire Council is to be consulted re the siting of the toilets for Festival

6 Communication:

Inwards: Hilarie Lindsay will attend, Ian Armstrong will not be here, David Sheehan will not be available. Mark Liebich's truck is available for the stage. Henry's Head will be re-located from Judy Mitton's shed to Weddin Shire Depot.

Michael Mandelc re having a resin master made of the statuette & having it freighted to Austria for Michael to check.

Resolved: *A Carr/C Brown that the inwards communication be received.*

Outwards: A reference for Jan Myers re business awards, a response to Mardie Bucknell's letter, a get well card to Gordon Rolls

Resolved: *A Carr/C Brown that the outwards communication be endorsed.*

Business Arising from Communication:

Resolved: *C Brown/G Carroll that the committee pay to have a resin master of the statuette mould made & that the freight be paid one way*

7 Treasurer's Report: Cheque a/c has \$21,227, Term deposit \$54,000

Resolved: *D Millynn/C Myers that the treasurer's report be received.*

8 Coordinator's Reports:

Art/Porcelain: in hand, subscribers' letters ready to post in May

Busking: Robyn checked that she has a budget of about \$1,000

Awards Dinner: on track

Street Activities: Pam has booked a clown, balloons, Cowra Dancers, belly dancer, Geoffrey Graham, Cobb & Co & will continue hiring until her budget is exhausted.

Woodchop: Terry has prize money of \$3,000 & there will be a woodchop...may be a demonstration only with 6 or 7 choppers

Children's Competition: Art competition with "Historic Buildings of your town" as the theme. Request from Pam L that art work remain on display for duration of Sesqui –Centenary Year eg Mc Clintocks windows

Poetry on the Boards: Lachie has booked the garden area of the Criterion for the performance of poetry from 2.45pm. unsure yet whether to make it karaoke{!} or competitive...which would involve judges, prizes, senior & junior sections...investigate whether money from last year's poetry can be used. Student winners from Recitation Day are invited to perform at Friday night's concert

Photography: Angela has secured the Masonic Lodge venue. Mark Thurtell will exhibit, Peter Grossman's Main St photos will be on display, Tim & Amy Wood will show previous winners photos, Fiona Cations will host "Love letters" & the Gum Boot toss will be run by Caroline Baker. Angela has no entries to date, but the post has been boosted. A quote for catering was submitted.

Resolved: C Myers/L Carroll that the quote for catering for the Official Luncheon from "Word of Mouth" be accepted

Program: Judy & Claire have it ready as soon as last details arrive

Sponsorship: Westlime Parkes \$3,000, Hobson's Young \$500

Social Engagement/Publicity: Claire & Carly have used Henry's Statue in promotions with great success

Grenfell Car Club: Karen indicated that the Sunday lower Main St car display will be as usual. She asked how many cars were needed to transport the official guests from the Masonic Lodge to the flag raising ceremony

Poetry & Damper: organised

King/Queen Competition: x4 candidates: Simone Curl: Lions, Amanda Livingstone: THLHS, Becky Eastaway: Show Society, Mitchell Burn: MPS. Judging this year will be at the Grenfell Hall with 2 of the 3 judges & rosettes organised

9 General Business:

Festival Guest for 2016: *Vanessa Grimm, newsreader for Foxtel has graciously accepted to be 2016 guest.*

Henry Lawson Birthsite renovation: *costing is currently being carried out by WSC with approx. \$10,000 allocated for 2016 & \$40,000 for 2017. The Festival committee will probably be asked to contribute about \$20,000 towards the project. To be put on the agenda for next meeting. Glenn said WSC has a "Master Plan" for Henry Lawson Oval site which will fit in well with birthsite project.*

One of our Patrons, Dr Hilarie Lindsay first attended The Henry Lawson Festival of Arts in 1966, when she was a prize winner. With only a couple of exceptions, she has been every year since.

Resolved: T Carroll/ P Livingstone that a presentation of a Certificate of Appreciation and the two Grenfell Sesqui-Centenary books be made to Hilarie at the Awards Dinner to mark her attendance at her 50th Festival.

*Two of our local girls have brought Grenfell into the spotlight since last Festival: Emily Hunter: winner Fashions on the Field at the Melbourne Cup, 2015
Grace Eppelstun: winner Miss Show Girl, 2016.*

Resolved: T Carroll/ L Carroll that the girls be invited to attend the Awards Dinner as Special Guests, as well as participating in the Street Parade if possible.

Meeting closed: 8.30

10 Next meeting date: 7.30 pm on Tuesday, 17th May, 2016 at the Community Hub.

538 **RESOLVED:** Clr Brown and Clr Hughes that the Minutes from the Henry Lawson Festival Committee Meeting be noted.

MINUTES OF THE GRENFELL SESQUICENTENARY COMMITTEE MEETING HELD ON THURSDAY, 28 APRIL 2016 COMMENCING AT 7.30 PM AT THE COUNCIL CHAMBERS. (C1.4.16)

1. **PRESENT:** P Moffitt, P Starr, H Moffitt, P Livingston, J Hetherington, L Carroll, J Black, J Mitton, T Robinson, L Thomas, A Carr, W Twohill, P Grossman and G Carroll.

2. **APOLOGIES:** G Nicholl, M Nicholl, K Starr, C Brown.

Resolved H Moffitt and L Thomas that the apologies be accepted.

3. **MINUTES**

Resolved: P Grossman and P Starr that the minutes of 31 March 2016 be adopted.

4. **BUSINESS ARISING:**
Nil

5. **CORRESPONDENCE:**
Inwards
Nil

Outwards
Nil

Noted

6. **FINANCIAL STATEMENT**

Resolved: G Carroll and P Livingstone that P Starr be reimbursed \$1,670.00 for expenses incurred.

Resolved: P Starr and T Robinson that the financial statement be adopted as presented.

7. **GENERAL BUSINESS:**

7.1 Action Plan

The Action Plan was reviewed with the following comments:

- Book in progress. Book to be launched 7 May 2016 by Geordie Williamson at the Grenfell Country Club.
- Monument/Time Capsule – currently being arranged. L Thomas and W Twohill to pursuing.
- Beard growing competition – 8 people registered. L Thomas pursuing.

J Parlett entered the room at this point 7.50pm.

- People to write about Grenfell/Literature – literature and heritage weekend to be organised.
- Large photos of Grenfell - to be exhibited in the Grenfell Hub in the library on 11 May, 2016 at 10.00am. P Grossman pursuing.
- Coin Memento – in progress. W Twohill pursuing.
- Bushdance with a folk band and a barbeque to be held on the Saturday night. November Shorn band booked. Showground hall booked with no hire fee. Liquor Licence to be obtained. P Livingstone and L Carroll pursuing.
- 2016 Grenfell Gold Fest to be merged with Sesquicentenary event, dress up prizes etc. A Carr pursuing.
- Bus tour on Saturday – G McClelland and L Eastaway arranging.
- Guinea pigs on Sunday – venue will be adjacent to Nowlans' B & B. J Black pursuing.
- Artefacts- display to be held. Security to be considered. S Ryder pursuing.
- Events to be held in Taylor Park on Sunday of the Sesquicentenary long weekend. Draft plan to be developed.
- Anglican Church – enquiry made regarding the availability of the hall as a backup.

- Special guests Marie Bashir and Jan Lehané invited – Marie Bashir accepted. Awaiting reply from Jan Lehané.
- Merchandise – Grenfell scarf currently being considered as well as other merchandise.

Resolved: L Thomas and G Carroll that 100 stickers, 48 coffee mugs, 20 wooden beard combs and 100 aluminium pens be purchased.

Resolved: P Livingstone and H Moffitt that the mug design be option C subject to the photograph being of Grenfell.

Resolved: J Parlett and L Carroll that the stickers be option A.

Resolved: P Livingstone and T Robinson that 150 commemorative pins be purchased prior to the October long weekend, with the design to be finalised.

- Banners for entrance to town to be erected - Completed.
- Grenfell Special Plant – Grenfell Nursery investigating options.
- Window dressing display – to be developed.
- Advertise Sesquicentenary in Sydney Morning Herald and Daily Telegraph in reunion section.
- The opening of the Sesquicentenary long weekend to be held on Saturday of the Sesquicentenary long weekend at 2:00pm at the Railway Station. Civic Reception to be held prior at the Grenfell Bowling Club.
- Combined church service to be held in Taylor Park on the Sunday. Service held 10 April 2016. Further service to be held 14 August, 2016.

Resolved: W Twohill and H Moffitt that a thank you letter be sent to the Uniting Church for the Church Service conducted on Sunday 10 April, 2016.

- Street stall to be held 26 and 27 August 2016.
- Greek Weekend – to be arranged.
- Faces in the Street – concept to be developed.
- Visitors book to be developed.
- Videoing weekend – P Moffitt to pursue.

7.2 Cornelius O'Brien's Family - will be in Grenfell on the Sunday of the October long weekend.

8. **DATE OF NEXT MEETING:** Thursday 23 June 2016, 7.30 pm at the Council Chambers.

9. **MEETING CLOSED:** There being no further business to discuss the meeting closed at 9.05pm.

539 **RESOLVED:** Cllr McClelland and Cllr Niven that the Minutes of the Grenfell Sesquicentenary Committee Meeting be noted.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS ON TUESDAY, 3 MAY 2016 COMMENCING AT
4.30 PM (E1.1.5)**

1. **PRESENT:** Bill Twohill (LEMO, Chair - Weddin Shire Council), Jodie Marshall (REMO), Michael Madgwick (LEOCON), Craig Johnson (Fire & Rescue NSW), Mark Hughes (Fire & Rescue NSW), Steve Hayes (Fire & Rescue NSW), Bill Atchison (State Emergency Service), Daniel Gordon (RFS – Operations Officer), Trish Malone (State Emergency Service) and Nicole Richardson (Lachlan – NSW State Emergency Service).

2. **APOLOGIES:** Brendan Hayes.

Resolved: M Madgwick and B Atchison that the apology be accepted.

3. **MINUTES:**

Resolved: B Atchison and C Johnson that the minutes of meeting held on 2 February 2016 be adopted as read.

4. **MATTERS ARISING**

- 4.1 **Weddin EMPLAN**
To be completed.

Noted

Karen Hancock entered the meeting at 4.47pm.

5. **GENERAL BUSINESS**

SES Draft Consequence Management Guide – Vulnerable facilities in Grenfell to be added. Draft document discussed at length. To be considered at next meeting.

Noted

6. **CORRESPONDENCE**

- 6.1 **State Emergency Management Committee – Project Update**

Noted

7. **MEMBERS REPORT**

- 7.1 **Police**

- staff at full strength
- emergency operations arrangements
- exercise – funding September

- 7.2 **SES**

- attended 3 tree jobs
- 3-4 extra persons required

- 7.3 **Rural Fire Service**

- 23 incidences

7.4 Fire & Rescue NSW

- 2 – 3 Ambulance assists
- Oil spills
- extra 2 people required
- Bushfire training shortly

7.5 NSW Health

- List of activities to Karen

8. REMO – JODIE MARSHALL

- Introduction to the Emergency Management arrangements
- Emergency Management training

9. NEXT MEETINGS: - Tuesday 2 August, 2016 at 4:30pm.

10. CLOSURE: There being no further business to discuss the meeting closed at 5:19 pm.

**W TWOHILL
(LEMO)**

540 RESOLVED: Clr Hughes and Clr McClelland that the Minutes of the Local Emergency Management Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE NOXIOUS WEEDS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS ON MONDAY, 16 MAY 2016 COMMENCING AT 3.30 PM (C2.6.13)

1. **PRESENT:** Clr Griffiths, W Twohill (Chair), K Frost and K Starr (Landcare).

2. **APOLOGY:** Clrs Niven and Halls.

Resolved: Clr Griffiths and K Frost that the apologies be accepted.

3. **MINUTES:** 14 March 2016

Resolved: K Starr and Clr Griffiths that the Minutes of 14 March 2016 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **NOXIOUS WEEDS OFFICERS REPORT:**
March 2016 Report

Noted

7. **NOXIOUS WEEDS BUDGET**
2015/2016 Vote - \$84,500
Expenditure to 31 March 2016 - \$59,785
2015/2016 Noxious Plants Extra Vote - \$20,000
Expenditure to 31 March 2016- \$17,118

Noted

8. **BUSINESS WITH NOTICE**
Nil

9. **QUESTIONS WITH NOTICE**
Nil

NEXT MEETING: Monday, 15 August 2016 at 3.30 pm

CLOSURE: There being no further business to discuss the meeting closed at 4.07 pm.

541 **RESOLVED:** Clr Griffiths and Clr Niven that the Minutes of the Noxious Weeds Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING HELD ON MONDAY, 18 APRIL 2016 COMMENCING AT 4.30 PM (C2.6.11)

1. **PRESENT:** Clrs Liebich (Chair), McClelland, Griffiths, Hughes, Best and Brown.
Messrs G Carroll, W Twohill, B Hayes and L Gibson (observers).

2. **APOLOGIES:** Clr Niven and Halls

Resolved: Clr Hughes and Clr Griffiths that the apologies be accepted.

3. **MINUTES:** 18 April 2016

Resolved: Clr McClelland and Clr Brown that the minutes from 18 April 2016 be adopted.

4. **MATTERS ARISING:**
Nil

5. **CORRESPONDENCE:**
Nil

6. **REPORTS:**

6.1 **General Manager:**
Report on Weddin Regional Health Hub Operation.

Noted

6.2 **Corporate Services Department:**
Reports on Town Costings and Arts/Tourism.

Noted

Clr Parlett entered the meeting at this point 4.43 pm.

6.3 **Director Engineering:**
Reports on Works, Other Works, Future Works, Bogolong Dam – RMS Meeting, The Henry Lawson Festival of Arts Proposed Road Closures, Quandialla Drainage, Proposed B-Double Routes, Forbes Street – Proposed Declassification of B-Double Route and Proposed Road Closures Middle Street and Church Street .

Noted

DA 12/2011 – Brundah Street/North Street.

Clr McClelland declared a conflict of interest as a Real Estate Agent and left the room.

Noted

Clr McClelland returned to the room.

6.4 **Director Environmental Services:**
Reports on Sewerage Treatment Works, Animal Control, Caravan Park Operations, Waste 2 Art, NSW Government Grant – Grenfell Sewerage, Grenfell Medical Centre Development, Weddin Aquatic Centre, Draft Central West Regional Plan, Weddin Local Environmental Plan 2011, Development Application – Proposed Change of Use from Farm Machinery Sales/Mechanical Repairs to Car Part Retail/Detailing and Vehicle Body Repair Workshop DA 18/2016 and Town DAs.

Noted

7. GENERAL BUSINESS:

7.1 Bogolong Dam Development

Noted

8. DEVELOPMENT ENQUIRIES

Over the last month Council has had enquiries for development at the following premises:

- Wyalong Street, Caragabal Asbestos removal and replace existing concrete verandah slab
- Sullivan Street Dwelling
- North Street Dwelling & Garage
- Dagmar Street Double Garage
- Forbes Street Awning
- North Street Subdivision
- Gooloogong Road Dwelling Permissibility – RU1
- Quondong Road Dwelling
- West Street Residential Additions
- North St K & G and Subdivision
- Caragabal Shed/Dwelling conversion

Noted

10. BUSINESS WITH NOTICE

Nil

11. QUESTIONS WITH NOTICE

Nil

12. NEXT MEETING: Tuesday, 14 June 2016 at 4.30 pm.

13. CLOSED: There being no further business to discuss the meeting closed at 5.39 pm.

542 RESOLVED: Cllr Parlett and Cllr McClelland that the Minutes of the Planning and Development Committee Meeting be adopted including the recommendations therein, except where otherwise resolved.

**MINUTES OF THE MANEX MEETING HELD ON TUESDAY, 17 MAY 2016
COMMENCING AT 8.15 AM (C2.6.10)**

Present: Messrs G Carroll, W Twohill and L Gibson.

Apology: B Hayes

Resolved: W Twohill and L Gibson that the apology be accepted.

Minutes: of meeting 19 April 2016

Resolved: L Gibson and W Twohill that the minutes from 19 April 2016 be adopted.

General Business:

1A Administration

- (i) NSW Government's – Local Government Reform – Council's 'Fit for the Future' proposal to be resubmitted by July 2016 with the proposal to be then reassessed. Guidelines released. Workshop to be held in Sydney on 7 June 2016. Grant funding application submitted under the \$4m Innovation Fund with Parkes, Forbes and Lachlan Shire Councils. Awaiting outcome.
- (ii) Integrated Planning and Reporting (IPR) – 2013/2017 Delivery Program and 2016/2017 Operational Plan (including revenue policy) currently being updated and developed. Plans to be presented to the May Council Meeting in draft form. To be then placed on public exhibition for comment and resubmitted to the June 2016 Council meeting for formal adoption.
- (iii) Resourcing Strategy - Asset Management Plan (AMP) and Long Term Financial Plan (LTFP) to be presented to the May Council Meeting in draft form. To be placed on public exhibition for comment and resubmitted to the June 2016 Council meeting for formal adoption.

1B Human Resources

- (i) Vacancies
 - Patch Truck Labourer – to be advertised.
 - Parks and Gardens Apprenticeship – interviews held Thursday, 21 April 2016. No appointment made.
 - Engineering Traineeship – currently being advertised.
 - Truck Driver – applications closed 13 May 2016. Interviews to be arranged.
 - Labourer General – applications closed 13 May 2016. Interviews to be arranged.
- (ii) Appointments
 - Visitor Information Centre (VIC) Casual Staff – appointed Kristie Armstrong, Keryl McCann, Nicole Oddy and Casey Bowerman.

2. Public Order and Safety
Nil

3. Health

- (i) Grenfell Medical Centre – grant funding application resubmitted under Round 3 of (NSRF). Currently endeavouring to arrange a meeting through the Hon Angus Taylor's office in regards to the assessment of Council's application under Round 2. General Manager pursuing.
- (ii) Grenfell Medical Centre Operation – three (3) Expressions of Interest (EOI's) received. Pre-tender meetings held in Sydney on Tuesday, 10 May 2016. Proposals to be now sought.
- (iii) Weddin Street Medical Centre – lease currently being prepared in draft form by Council's solicitor. General Manager pursuing.

4. Community Services and Education

Nil

5. Housing and Community Amenities

- (i) Rural Land Use Study – possible land rezoning opportunities identified in rural zone (RU1). Consideration to be given to reducing minimum lot sizes in large lot residential zone (R5). Consultant prepared a planning proposal in draft form. Director Environmental Services to present draft report to May Council Meeting. Workshop to be held at 4.00 pm prior to Council Meeting to discuss planning proposal.
- (ii) Quandialla Recycling Depot – operating very well. Director Engineering monitoring.
- (iii) Emu Creek Storm Management Plan – grant funding of \$255,429 available with Council's contribution being \$42,571 to undertake works as prioritised in Emu Creek Stream Management Plan. Written agreements developed to gain access to private land along Emu Creek and sent to private landowners for signing. Currently receiving responses. Director Engineering pursuing.
- (iv) O'Briens Tributary – preferred schemes to be considered at the next Floodplain committee meeting. Funding to be then sourced.

6. Sewerage

- (i) Smoke Testing – next round of smoke testing to be undertaken upon contract renewal. Director Engineering signed contract and Director Environmental Services pursuing internal compliance. Three properties yet to comply.
- (ii) Sewer Mains Relining – next stage currently being planned based on previous and recent CCTV works.

7. Recreation and Culture

- (i) Art Gallery – “Twofold” is the current gallery exhibition and runs until the 27 May 2016.
- (ii) Cinema – next movie to be determined.
- (iii) Henry Lawson Oval Master Plan – reported in draft form to the April 2016 Council Meeting. Currently seeking comments from organisations that use the facility until 27, May 2016. Director Engineering pursuing.

8. Mining Manufacture and Construction

- (i) Gravel Pit Leases – process continuing to secure pits. Director Engineering pursuing.

9. Transport and Communication

- (i) RMS Contract – reported in Director Engineering's report.
- (ii) Other Programs –. **Noted**
- (iii) Traffic Control/Signage Training – to be arranged. Director Engineering pursuing.
- (iv) Engineering Strategic Planning Meetings – held fortnightly to discuss and review works plan for next 12 months and plan other capital projects to be completed in 2016/2017. Director Corporate Services and Director Environmental Services are being involved in regards to funding sources for projects, development application referrals and general development issues.
- (v) Bridge Renewal Program Round 2 – grant funding application successful for Blacks Bridge. Funding agreement to be signed. Weight /speed limits advertised and sign posted. Director Engineering pursuing.

10. Economic Affairs

- (i) Industrial Land Sales – four sales currently pending. Development Application for Subdivision of land approved. Linen plans to be forwarded to Lands Titles Office. Sale process to be then initiated. Internal roadworks to commence.
- (ii) Henry Lawson Festival – next meeting to be held on Tuesday, 17 May 2016. Arrangements for Festival progressing very well. Directors to ensure arrangements are in place for their respective departments.

11. General Purpose Revenues

Nil

12. Alliances

- (i) Mid Lachlan Alliance – no recent meetings.

13. Other Matters

Nil

14. Job List: review

Noted

Next Meeting: Wednesday, 15 June 2016 at 8.15 am.

Closure: There being no further business to discuss the meeting closed at 10.09 am.

543 **RESOLVED:** Clr Hughes and Clr McClelland that except where otherwise dealt with the Manex Committee Minutes be noted.

LIST OF INSPECTIONS, MEETINGS AND DEFERRED ACTIVITIES.

1. INSPECTIONS AND MEETINGS:

- April 2016 1. Local Government Association: Mayor to attend the National General Assembly of Local Government in Canberra from 19 - 22 June 2016 (GM).

In Progress

2. DEFERRED ACTIVITIES:

- April 2012 1. Main Street Master Plan: consider inclusion of heritage building signs (DE/DES).

In Progress

- November 2013 2. O'Brien's Tributary – Drainage Improvement: refer matter back to floodplain committee for further consideration and other possible options (DE).

In Progress

- February 2014 3. Lawson Oval Master Plan: write to other users to assist in developing master plan (DE).

In Progress

4. Quandialla Drainage: arrange meeting with Quandialla Progress Association. Resubmit plans to Council (DE).

In Progress

5. ARTC Road Interface Agreement: awaiting response from LGNSW and John Holland in regards to signing agreement (DE).

In Progress

- July 2014 6. Henry Lawson Statue: advertise and seek comments in regard to security camera (DE).

Carried Out

7. Bogolong Dam: invite RMS and Paul Heinrichs to address Council (DE).

Carried Out

544 **RESOLVED:** **Clr Hughes and Clr Griffiths that Council propose to meet with Paul Heinrichs at his preferred location.**

- June 2015 8. RMS: request roundabout to be considered at the end of the Main Street in Grenfell (DE).

In Progress

9. Grenfell Medical Centre Operation: invite a representative from the NSW Rural Doctors Network to address Council (GM).

In Progress

	10. <u>Pigeon Control – Main Street</u> : continue to investigate options (DES).	In Progress
November 2015	11. <u>Grenfell Sesquicentenary</u> : arrange civic reception (GM).	In Progress
December 2015	12. <u>Weddin Regional Health Hub</u> : call tenders to engage a Service Provider (GM/DCS).	In Progress
	13. <u>Forbes and Melyra Streets B-Double Routes</u> : investigate status and report back to Council (DE).	Carried Out
	14. <u>Caravan Park</u> : undertake review prior to the estimates process (DES).	Carried Out
February 2016	15. <u>Grenfell Festival of Fitness/Reggie McNamara Cycling Race</u> : develop Memorandum of Understanding (MoU) (DCS/GM).	Carried Out
	16. <u>Blacks Bridge Renewal</u> : write requesting expedition of funding process. Accept the funding offer (DE/GM).	In Progress
	17. <u>Taylor Park Toilets</u> : repair and repaint (DE).	In Progress
March 2016	18. <u>Roadside Spraying</u> : report to Council with a solution to deal with trees in table drains (DE).	In Progress
	19. <u>Contaminated Land</u> : place the policy on public exhibition. Resubmit to Council for formal adoption (DES).	In Progress
	20. <u>Weddin Aquatic Centre</u> : execute contract (DES/GM).	In Progress
April 2016	21. <u>Civic Reception</u> : arrange for Grace Eppelstun (GM).	In Progress
	22. <u>Taxi Rank</u> : relocate to outside IGA (DE).	In Progress
	23. <u>Plan of Management – Henry Lawson Oval</u> : seek comments on draft plan (DE).	In Progress
	24. <u>Grenfell Caravan Park</u> : investigate alterations to dwelling and cost of a Manager's office (DES).	In Progress

QUESTIONS

Questions may be put to councillors and council employees in accordance with clause 25 of the Council's **Code of Meeting Practice**, as follows:-

- “(1) A councillor:
 - (a) may, through the chairperson, put a question to another councillor, and*
 - (b) may, through the chairperson and the General Manager, put a question to a council employee.**
- (2) However, a councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents.*
- (3) The councillor must put every such question directly, succinctly, and without argument.*
- (4) The chairperson must not permit discussion on any reply or refusal to reply to a question put to a councillor or council employee under this clause. “*

Questions should not be used to introduce **business without notice**. This is covered in Clause 17 of Council's **Code of Meeting Practice**.

Questions on routine **operational matters** should be directed to the General Manager or the appropriate Director separately from and/or prior to the meeting.

The following questions have been received:

Nil

CLOSED COUNCIL

THE LOCAL GOVERNMENT ACT

The authority for Council to close a meeting to the public is given under Section 10 of the Local Government Act, for which the following excerpts apply:

[s 10A1 Which parts of a meeting can be closed to the public?

10A

- (1) ***[Meetings may be closed]*** A council, or a committee of the council of which all the members are councillors, may close to the public so much of its meeting as comprises:
- (a) the discussion of any matters listed in subclause (2), or
 - (b) the receipt or discussion of any of the information so listed.
- (2) ***[Grounds for closure]*** The matters and information are the following:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (3) ***[Closure of Resolution to close]*** A council, or a committee of the council of which all the members are councillors, may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.
- (4) ***[Public's right to make representations]*** A council, or a committee of a council may allow members of the public to make representations to or at a meeting, before and part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

[s 10C] Notice of likelihood of closure not required in urgent cases

- 10C** Part of a meeting of a council, or of a committee of the council of which all the members are councillors, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in section 10A(2), and
 - (b) the council or committee, after considering any representations made under section 10A(4), resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

[s 10D] Grounds for closing part of meeting to be specified

- 10D (1)[Record of grounds for closure]** The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting.
- (2) ***[Details to be specified]*** The grounds must specify the following:
- (a) the relevant provision of section 10A(2),
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which the discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

RECOMMENDATION: That Council form a Closed Council to consider the items listed below,

AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted, as stated below:

Note: A Council, or a committee of a Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

545 **RESOLVED:** Cllr Parlett and Cllr Brown that Council form a Closed Council to consider the items listed below, AND THAT the Press and the public be excluded from the Meeting of the Closed Council because of the confidential nature of the business to be transacted.

MATTERS FOR CONSIDERATION - CLOSED COUNCIL

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

1. Grenfell Aquatic Centre, P2.3.1

Reason for confidentiality: commercial information (section 10A(2)(d))

REPORT ON CLOSED COUNCIL

The Mayor read out the following decisions from the Closed Council:

DIRECTOR ENVIRONMENTAL SERVICES' REPORT

1. Grenfell Aquatic Centre, P2.3.1

Reason for confidentiality: commercial information (section 10A(2)(d))

RESOLVED: that the Director Environmental Services report be noted.

CLOSURE: There being no further business the meeting closed at 6.26 pm.

Taken as read and confirmed as a true record this day 16 June 2016.

..... General Manager.....Mayor